



भा.कृ.अनु.प.-केन्द्रीय मात्तस्यकी शलक्षा संस्थान

ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION

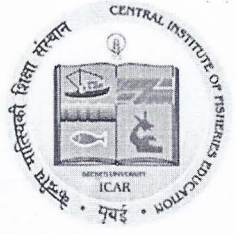
समत्तुल्य वलश्ववलद्व्यालय, कोलकाता केंद्र

(Deemed University), Kolkata Centre

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File No. 6-20/Works/AMC(Pest-Control)/CIFE/Kol/19-20/1286

Dated: 03/3/2020

To

Website

Sub: Quotation for Annual Maintenance Contact for Pest Control

Sir,

The Officer-in-Charge, Central Institute of Fisheries Education (CIFE), Kolkata Centre, Kolkata-700 091 invites sealed quotation for Annual Maintenance Contract for Pest Control as per details enclosed herewith latest by 17th March, 2020. The firm should submit sealed quotation address to the Officer in charge, Central Institute of Fisheries Education, Kolkata Centre 32, GN, Block, Sector -V, Salt Lake City, Kolkata- 91 preferably by Register/Speed post / by hand (in the quotation box fixed at office room No.9).

The firm is requested to submit photocopies of valid documents namely trade license, company registration certificate, PAN card G.S.T Number & Rate along-with quotation and these are subjected to verification with original at the time of placement of work order, if needed. The envelope containing quotation must be super scribed with "Annual Maintenance Contact for Pest Control" in the bold letter with File No. & date. The firm should quote lumsum amount per year including all taxes

It is mandatory that firm has to deposit security money @ 10% of the quoted amount along with quotation in a form of bank demand draft drawn in favour of "ICAR (CIFE) Subunit, Kolkata".

The Officer-in-Charge, CIFE, Kolkata reserves the right to cancel quotation without assigning any reason, if the firm fails to comply the terms & conditions laid herein.

Yours faithfully,

In-Charge (Work)

General terms & conditions

1. The firm must inspect the site before submitting the quotation.
2. The firm should maintain a log book of all complain and obtain satisfactory report from the officer concerned.
3. The firm shall engage all the men tools and plants conveyance for transporting required for the work.
4. The firm shall take into account basic price, cost of labour and taxes as applicable, conveyance before quoting the rates. No extra claim what so ever in this regard shall be entertained.

5. Security deposit of the above work will be retained by the office and the same will be refunded after successful completion of the period of AMC as specified.
6. CIFE reserves the right to reject all or any tender wholly or partly without assigning any reason whatsoever.
7. In case of unsatisfactory service, ICAR-CIFE reserves the right to terminate the contract by giving 15 days' notice and forfeit the security deposit.
8. The validity of quotation should be 120 days from the date of opening of quotations.
9. If the firm after award of work fails to undertake the job satisfactorily CIFE shall have right to cancel the contract and forfeit the security deposit/due amount without assigning any reason.
10. The payment shall be released on monthly basis on successful completion of the work, against the bill provided by the party on due certification of satisfactory services by Section-in-Charge. Statutory taxes like income tax, work contract tax/service tax etc. as applicable shall be deducted from the payment.
11. The successful firm shall not engage any sub-Contractor or transfer the contract to any other person/firm/agency in any manner
12. It is the responsibility of the contractor to maintain cleanliness and good hygienic conditions in the campus in respect of pest control contract .
13. Any injury/accident/death to the worker during the contract period shall be the total responsibility of the contractor, and the compensation, etc. Payable under the labour laws shall be paid by the contractor.
14. Damages to be determined by the Officer-in-Charge can be recovered from the contractor for any loss caused to the Institute by the Contractor or workers engaged by the Contractor.

SCOPE OF WORK

Under this contract the following services are to be provided.

- 1. Rodent Management Services:** This services will carried out for controlling rat problem using **Government approved chemicals** inside as well as outside the premises and safeguarding the important files, papers, Boxes, carpets, electrical and Telephone wiring, etc. from rodents damage. This service will be provided in the entire office area i.e. (office, laboratories, hostels, guest houses and residential quarters) inside the building area including office rooms, toilets, corridors, etc. and outside the building premises. The treatment should be carried out by mechanical trapping on each floor and service operator will keep on changing their location/position during his visit at ICAR-CIFE, using glue-boards and poison baiting in outside area only. For providing the services, the services operator of the contractor shall visit ICAR-ICAR-CIFE, Kolkata Centre for controlling the rodent problem. The special chemical/ pesticides required for pest control services, if any, during the course of contract, will be arranged by the firm.
- 2. Bed-Bug Treatment:** In the Hostels & Guest Houses and office etc; quarterly treatment using **Government approved chemicals** as per the standard approved procedure, for one full year
- 3. Anti-termite treatment:** For all the buildings located in the ICAR-CIFE, Kolkata; quarterly treatment using **Government approved chemicals** as per the standard procedure for one full year.
- 4. Cockroaches Treatment:** For all the buildings located in the CIFE campus; quarterly treatment as per the following terms & procedure. Approved procedure and **Government approved Gel or spray** with complete warranty for Cockroaches Treatment for one full year.

A. [Signature]