

(Deemed University) Panch Marg, Off Yari Road, Versova, Andheri (West), Mumbai-400061

Andheri (West), Mumbai-400061

Tel. No. 022-26361446/7/8, Web Site : www.cife.edu.in



F. No. 11(9)/2022/Estt./

Dated 08.05.2023

Office Order

All the officers/staff of this Institute is hereby informed that all the files pertaining to the Court Cases, RTI matters, Cash, Purchase, Works and JCC Sections will be routed through Shri Navin Kumar, Senior Administrative Officer further to the Head of Office with immediate effect until further orders.

This issues with the approval of the Director.

(K. L. Meena) Chief Admn. Officer (SG)

Distribution:

- 1. Shri Navin Kumar, Sr. Administrative Officer
- 2. Director Cell / Joint Director Cell
- 3. Vigilance Officer / Comptroller
- 4. Head of Divisions & Incharges of Sections/Units/Cells
- 5. Nodal Officer / Officer Incharges of Regional Centres
- 6. PPSs/ AOs /F&AO/All AAOs
- 7. Secretary, IJSC
- 8. webmaster@cife.edu.in
- 9. Guard File