



F.No.11(6)/2024/Estt.

Dated: 25th June, 2025

Office Order

The Director, CIFE has constituted a Committee consisting of the following officials for streamlining the system and practices in the International Guest House and the Staff Canteen :


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|--|---|------------------|
| 1. Dr. Megha Bedekar Head, AEHM Division | : | Chairperson |
| 2. Dr. Subodh Gupta Principal Scientist | : | Member |
| 3. Shri Sahil Yadav Administrative Officer | : | Member |
| 4. Shri Pradeep Kumar Asstt. Finance & Accounts Officer | : | Member |
| 5. Shri Pranaya Kumar Biswal Technical Assistant | : | Member Secretary |

The Terms of Reference is as under :

1. To look into issues pertaining to the catering services with necessary facilities.
2. Modalities to be provided specially for fire-fighting systems, logistics support and other such facilities.
3. To ensure clean and hygienic food to the staff and guests of the Institute in a safe manner.

The Committee may also explore other possibilities for streamlining the present system and practices as per the relevant norms/ rules/ guidelines of ICAR/ GoI & as per procedure adopted by other ICAR Institutes/ Deemed Universities and submit their recommendations within one month from the issue of this order.

This issues with the approval of the Director.


(Poonam N. Behl)
Sr. Administrative Officer

Distribution:

1. All the above concerned officials
2. Director & Joint Director, CIFE, Mumbai
3. All HoDs, CIFE, Mumbai
4. Comptroller/ PPS/ PS to JD (Admn.)/ Incharge, IGH, CIFE, Mumbai
5. webmaster@cife.edu.in
6. Guard File