# INSTITUTE AWARDS

| SL NO | AWARD NAME | ANNEXURE NO. |
|---|---|---|
| 1 | **THE BEST SCIENTIST OF CIFE** | Annexure-1 |
| 2 | **THE BEST YOUNG SCIENTIST OF CIFE** | Annexure-2 |
| 3 | **THE BEST TEACHER OF CIFE** | Annexure-3 |
| 4 | **THE BEST EXTENSION PROFESSIONAL OF CIFE** | Annexure-4 |
| 5 | **THE BEST SCIENTIST FROM CIFE CENTRE** | Annexure-5 |
| 6 | **THE BEST TECHNICAL STAFF OF CIFE** | Annexure-6 |
| 7 | **THE BEST ADMINISTRATIVE STAFF OF CIFE** | Annexure-7 |
| 8 | **THE BEST DIVISION OF CIFE** | Annexure-8 |
| 9 | **THE BEST CENTRE OF CIFE** | Annexure-9 |
| 10 | **THE BEST SECTION OF CIFE** | Annexure-10 |
| 11 | **हिंदी में कार्य के लिए पुरस्कार हेतु आवेदन पत्र** | **परिशिष्ट–xv** |
|  | **THE BEST WORK IN HINDI** | Annexure-11 |
| 12 | **AWARD FOR PATENT /IPR / TECHNOLOGY GENERATION** | Annexure-12 |
| 13 | **AWARD FOR PUBLICATION OF THE YEAR** | Annexure-13 |
| 14 | **THE BEST STUDENT OF THE YEAR** | Annexure-14 |
| 15 | **THE BEST CONTRIBUTION FOR INSTITUTE BUILDING (By Nomination)** |  |
| 16 | **THE BEST SUPPORTING STAFF (By Nomination)** |  |

# PROFORMA
## APPLICATION FOR THE BEST SCIENTIST OF CIFE
### (01-04-2022 TO 31-03-2023)

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **6** | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| **7** | As an initiative of One Scientist, one Product Mention, the Product Developed | | |
| **B** | **Research** | | **25.0** |
| 1 | Institutional Research Project<br>PI-3.0 marks, Co-PI 1.5 | | 7.50 |
| 2 | Externally funded Research Project Sponsored/contract/consultancy any other paid research assignment<br>Rs. 5.0 lakh and above PI 4.0 marks, Co-PI 1.50 marks<br>1.00 to 5.0 lakh: PI 1.0 marks; 0.5 marks for Co-PI | | 10.0 |
| 3 | Multi-Institutional/ Multidisciplinary research project<br>**2.0 marks for each project for PI and 1.0 marks for Co-PI** | | 4.0 |
| 4 | Involvement in participatory technology development and its commercialization as in MoU of technology commercialization (**3.50 marks to every team member**) | | 3.5 |
| 5 | Student-led research- Chairman of Advisory Committee of Ph.D. Research published in the Journal with a NAAS score of 8.0 or above 1.0 (Research paper should have been published in 2022) | | 2.0 |
| 6 | Student-led research- Major advisor of MFSc. Research published in the Journal with a NAAS score of 7.0 or above 1.0 marks for each publication<br>(Research paper should have been published in 2022) | | 2.0 |
| **C** | **Teaching** | | **10.0** |
| 1 | Guidance for M.F.Sc./Ph.D. as a major guide<br>**PhD**: 1.0 mark for Chairman Advisory Committee and 0.5 for Advisory Committee member (Only for completed students).<br>**MFSc**: 0.50 mark for the Major Advisor, 0.25 mark for a member of the advisory committee (Only for completed students). | | 5.0 |
| 2 | The success of students (as Chairman of Advisory Committee/ Major Advisor) in | | 2.0 |

| | | terms of recognition for awards and/or qualifying ARS/SRF/NET etc. (ARS/Assistant Professor: 2.0, SRF:1.5, NET 1.0 for each student). | |
|---|---|---|---|
| 3 | | New courses created, syllabus revised, teaching aid developed, practical manual developed and published<br>New course created-1Mark; Syllabus revised-0.5 marks for each course, Teaching aid developed (apart from PPT slides) 0.5 marks for each aid developed, Practical manual developed 2.0 for each | 2.0 |
| 4 | | Course taught as Course Teacher 0.25 marks for 1 credit.<br>Course taught as Associate Teacher 0.125 marks for 1 credit. | 2.0 |
| **D** | | **Extension/Monitoring and Research Coordination** | **10.0** |
| 1 | | Popularization of new technologies among industries and farmers with supporting document/certificate/ Success story of Technology disseminated or commercialized<br>Industries/farmers: 2.0 marks for each | 6.0 |
| 2 | | Innovation in extension technology and methods/ Initiation of collaborative extension programs (1.0 marks for each) | 3.0 |
| 3 | | Training conducted for farmers/students (0.5 for each program) | 3.0 |
| 4 | | Organizing Kisan Mela and Exhibition, TV/Radios talks<br>0.5 mark for each one of the above activities | 3.0 |
| 5 | | Assistance in project management and coordination (physical, financial and scientific targets 1.0 marks for each) | 2.0 |
| 6 | | Preparation of review reports, proceedings and other assigned duties | 2.0 |
| 7 | | Innovation in monitoring and coordination methods.<br>1.0 mark for each of the above activity | 2.0 |
| **E** | | **Publications** | **25.0** |
| 1 | | Research papers published in referred / peer-reviewed journals(weightage as per NAAS Journal ratings)<br>Marks for the first/ corresponding author =  NAAS score x 0.80<br>Marks for other authors = NAAS score x 0.40<br>For Review articles, NAAS score x 1.0 mark for the first author, 0.5 for other autho | 16.0 |
| 2 | | Popular articles/ Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Otherextension materials:<br>Regional languages, including Hindi 2.0, for each article. For popular articles in English, 0.25 (Only As the first author)<br>Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Other extension materials. 1.0 marks for Hindi or other regional languages<br>0.5 for the English language | 6.0 |
| 3 | | Book published – authored/edited 3.0 marks<br>Book chapters 1.5 marks for every chapter published | 5.0 |
| 4 | | Training manual compiled/Edited 3.0 marks for each manual<br>Chapter in training manual 1.0 marks for each chapter | 5.0 |
| 5 | | Marks for H-index (>25 -3.0, 20-25 – 2.0, 10-20 – 1.0)<br>Marks for Total Citation: >300-3.0, 200-300-2.0, 100-200 1.0 | 6.0 |
| **F** | | **Special Attainments/Recognition/Awards/International Exposure** | **10.0** |
| 1 | | Novel Technology developed (patent, prototype, genetic stock, variety, process, concept, methodology, etc., approved by ITMU/AgriInnovate) Mention for past | 4.0 |

| | | | |
|---|---|---|---|
| | | three years<br>2.0 marks for each approved Technology, 4.0 marks for each approved and commercialized Technology (5.0 lakhs or above), genetic stock, variety, | |
| 2 | | Editor/Member of the editorial board of peer-reviewed Journals (NAAS rating 6.0 or more). Appointment in special committees by State, National and International agencies (1.0 mark for each achievement) | 2.0 |
| 3 | | Award of Fellowships by Scientific/Professional Societies<br>4.0 Marks for NAAS or other National Academy Fellowship. 1.0 mark (National), 2.0 marks(International) | 4.0 |
| 4 | | Any other Award recognition for meritorious work done in a relevant area<br>1.0 mark for each achievement | 2.0 |
| 5 | | Best paper award by the Journal, at the seminar symposia etc<br>1 mark for each | 2.0 |
| 6 | | Chair/Co-chair of any technical session of a national or International conference/symposium (1.0 marks for each) | 2.0 |
| 7 | | Additional qualifications like degrees, diplomas, obtained (2.0 marks for Post Doc, PhD, 1.5, masters or PG Diploma 1.0 | 2.0 |
| 8 | | International /National Training; National Seminar International Seminars attended<br>1.0 mark each for participation, 2.0 marks for invited speaker (overseas), 1.5 marks for invited speaker (within the country) | 3.0 |
| G | | **Summer/Winter School/CAFT/Refresher courses/ Seminar/ Symposium/ Conference etc. organized/Coordinated** | 5.0 |
| 1 | | Training programs organized as course Director/Coordinator/Co-Coordinator<br>As Director, 2.5 marks for CAFT or like (21 days), 1.5 marks for CAFT(10 Days), and 1.0 marks for other programs/courses. For Coordinators and Co-coordinators, 2.0 marks for CAFT or like (21 days), 1.0 marks for CAFT(10 Days), and 0.5 marks for other programs/courses. | 5.0 |
| 2 | | Paid training programs organized. 1.5 for each program | 3.0 |
| 3 | | Seminar/Symposium/Conference organized as Chairman / Organizing Secretary / Convener<br>2.0 marks for national and 3.0 marks for International event | 4.0 |
| H | | **Institution Building and Revenue Generation** | **5.0** |
| 1 | | Procurement of equipment /Software/IT related/ Farm or lab renovation<br> Cost 3.0-5.0 lakhs 1.0 marks  5-10 lakhs 2.0 marks  10.0 lakhs and above 3.0 marks | 3.0 |
| 2 | | Involvement of NABL accreditation of Lab of the institute/ Accreditation/ QRT / RAC/ SRC member Secretary and others 0.50 mark for each | 1.0 |
| 3 | | Members of various committees, assistance in Institute related work   0.50 mark each | 2.0 |
| 4 | | Revenue generation up to 10000- 0.5 marks; 10001-50000 – 2.0 marks; 50001-250000 – 3.0 marks; 250001 and above 5.0 marks | 5.0 |
| I | | Give a note on why I am the best Scientist in not more than 350 words | |
| J | | **Evaluation by Director** | **10.0** |
| | | **Grand total** | **100.0** |

I certify that the details provided in the Application Form refer to the work carried out by

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|---|---|
| | meand are true to the best of my knowledge |
| | **Signature of the Applicant with Date** |
| | **Recommendation & Signature of Head of Division/Centre with** |

# PROFORMA
## APPLICATION FOR THE BEST YOUNG SCIENTIST OF CIFE
### (01-04-2022 TO 31-03-2023)

| ONLY THOSE BELOW 40 YEARS OF AGE AS OF 31.3.2023 ARE ELIGIBLE TO APPLY | | |
|---|---|---|
| **Basic Details** | | **Score** |
| **A** | **Basic details** | |
| 1 | Name of the Candidate | |
| 2 | Designation | |
| 3 | Date of Birth (DD/MM/YYYY) | |
| 4 | Age as of 31-03-2023 (Years/Month/Days) | |
| 5 | Date of Joining CIFE | |
| 6 | Qualification | |
| 7 | Division/Centre/Section in which working | |
| 8 | CL, EL, HPL(Medical), CCL Availed during the reporting period | |
| 9 | As an initiative of One Scientist, one Product Mention, the Product Developed | |
| **B** | **Research** | **30.0** |
| 1 | Institutional Research Project PI-4.0 marks, Co-PI 2.0 | 8.0 |
| 2 | Externally funded Research Project Sponsored/contract/consultancy any other paid research assignment Rs. 5.0 lakh and above PI 5.0 marks, Co-PI 2.50 marks 1.00 to 5.0 lakh: PI 2.0 marks; 1.0 marks for Co-PI | 10.0 |
| 3 | Multi-Institutional/ Multidisciplinary research project **3.0 marks for each project for PI and 1.5 marks for Co-PI** | 4.0 |
| 4 | Involvement in participatory technology development and its commercialization as in MoU of technology commercialization (**4.00 marks to every team member**) | 4.0 |
| 5 | Student-led research- Chairman of Advisory Committee of Ph.D. Research published in the Journal with a NAAS score of 8.0 or above 2.0 (Research paper should have been published in 2022) | 4.0 |
| 6 | Student-led research- Major advisor of MFSc. Research published in the Journal with a NAAS score of 7.0 or above 1.5 marks for each publication (Research paper should have been published in 2022) | 3.0 |
| 7 | New research proposal conceived and submitted for the external funding 1.0 marks for each proposal submitted/ | 2.0 |

| | | |
|---|---|---|
| 8 | Field-based research (work should be at least for six months) <br> 1.0 marks for each | 2.0 |
| 9 | Assistance in project management and co-ordination (physical, financial and scientific targets) 1.0 marks for each. <br> Innovation in monitoring and co-ordination methods. <br> 1 mark for each of the above activity <br> Preparation of review reports, proceedings and other assigned duties 1.0 mark for each | 3.0 |
| **C** | **Teaching** | **10.0** |
| 1 | Guidance for M.F.Sc./Ph.D. as a major guide <br> **PhD**: 1.0 mark for Chairman Advisory Committee and 0.5 for Advisory Committee member (Only for completed students). <br> **MFSc**: 0.50 mark for the Major Advisor, 0.25 mark for a member of the advisory committee (Only for completed students). | 5.0 |
| 2 | The success of students (as Chairman of Advisory Committee/ Major Advisor) in terms of recognition for awards and/or qualifying ARS/SRF/NET etc. (ARS/Assistant Professor: 2.0, SRF: 1.5, NET 1.0 for each student). | 2.0 |
| 3 | New courses created, syllabus revised, teaching aid developed, practical manual developed and published <br> New course created-2.0 Mark; Syllabus revised-1.0 marks for each course, Teaching aid developed (apart from PPT slides) 0.5 marks for each aid developed, Practical manual/ course lecture compendium developed 2.0 for each | 2.0 |
| 4 | Course taught as Course Teacher 0.25 marks for 1 credit. <br> Course taught as Associate Teacher 0.125 marks for 1 credit | 2.0 |
| **D** | **Extension/Monitoring and Research Co-ordination** | **5.0** |
| 1 | Popularization of new technologies among industries and farmers with supporting document/certificate/ Success story of Technology disseminated or commercialized <br> Industries/farmers: 2.0 marks for each | 2.0 |
| 2 | Innovation in extension technology and methods/ Initiation of collaborative extension programs 2.0 marks for each | 2.0 |
| 3 | Training conducted for farmers/students 2.0 for each program | 4.0 |
| 4 | Organizing Kisan Mela and Exhibition, TV/Radios talks <br> 2.0 mark for each one of the above activities | 4.0 |
| **E** | **Publications** | **30.0** |
| 1 | Research papers published in referred / peer-reviewed journals(weightage as per NAAS Journal ratings) The publication should not be from the Scientist's PhD Work. <br> Marks for the first/Corresponding Author = NAAS score x 0.90 <br> Marks for other authors = NAAS score x 0.45 | **16.0** |
| 2 | Popular articles: Regional languages including Hindi 2.0 for each article. For popular articles in English 0.25 (Only As first Author) <br><br> Extension material (Leaflet, Broachers, booklets etc) 0.50 marks for each <br><br> Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Other | 10.0 |

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|---|---|---|
| | extension materials. 1.0 marks for Hindi or other regional languages<br><br>0.5 for English language<br><br>Book chapters 2.0 marks for every chapter published<br><br>Chapter in training manual 1.5 marks for each chapter | |
| 3 | H-index: More than 20 -4.0 Marks, H index 15-20 – 3.0 marks, H index 10-15 – 2.0 marks, H Index 10-15 1.0 Marks per paper<br>Total Citation More than 100-3.0 Marks, Citations 50-100-2.0 marks, Citations 25-50 1.0 Mark | 6.0 |
| **F** | **Special Attainments/Recognition/Awards/International Exposure** | **5.0** |
| 1 | Novel Technology developed (patent, prototype, genetic stock, variety, process, concept, methodology, etc. approved by ITMU/AgriInnovate) (In the past three years)<br>2.0 marks for each approved Technology, 4.0 marks for each approved and commercialized Technology (5.0 lakhs or above), genetic stock, variety, | **4.0** |
| 2 | Editor/Member of editorial board of peer reviewed journals (NAAS rating 6.0 or more)<br>Appointment in special committees by State, National and International agencies (1.0 mark for each achievement) | **2.0** |
| 3 | Award of Fellowships by Scientific/Professional Societies<br>2.0 marks for NAAS or other national academy Associate. 1.0 mark (National), 2.0 marks(International) | **2.0** |
| 4 | Any other Award recognition for meritorious work done in a relevant area<br>1.0 mark for each achievement | 2.0 |
| 5 | Best paper award by the Journal, at the seminar symposia etc<br>1 mark for each | 2.0 |
| 6 | Chair/Co-chair/Rapporteur of any technical session of a national or International conference/symposium 2.0 marks for each<br>Rapporteur 1.0 marks for each | 2.0 |
| 7 | Additional qualifications like degrees and diplomas obtained<br>2.0 marks for Post Doc, Ph.D. 1.5, Masters or PG Diploma 1.0 | 2.0 |
| 8 | International /National Training; National Seminar International Seminars attended<br>1.0 mark each for participation, 2.0 marks for invited speaker (overseas) , 1.5 marks for invited speaker (within-country) | 3.0 |
| **G** | **Summer/Winter School/Refresher course and Seminar/Symposium /conference etc** | **5.0** |
| 1 | Training programs organized as course Director/Coordinator/Co-coordinator<br>As Director, 3.0 marks for CAFT or like (21 days), 2.0 marks for CAFT (10 Days), 1.0 marks for other programs/courses. For Coordinators and Co-coordinators, 2.0 marks for CAFT or like (21 days), 1.0 marks for CAFT (10 Days), and 0.5 marks for other programs/courses.<br>Paid Training programs organized. 1.5 for each program | 3.0 |
| 2 | Seminar/Symposium/Conference organized as Chairman / Organizing Secretary / Convener/Co-Convener<br>2.0 marks for national and 3.0 marks for International event | 3.0 |
| **H** | **Institution Building and Revenue generation** | 5.0 |
| 1 | Procurement of equipment /Software/IT related/ Farm or lab renovation<br>Cost 3.0-5.0 lakhs 1.0 marks  5-10 lakhs 2.0 marks  10.0 lakhs and | 3.0 |

| | | | |
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| | | above 3.0 marks | |
| 2 | | Involvement of NABL accreditation of Lab of the institute/ Accreditation/ QRT / RAC/ SRC member Secretary and others 1.0 mark for each | 2.0 |
| 3 | | Members of various committees, assistance in Institute related work   0.50 mark each | 2.0 |
| 4 | | Revenue generation up to Rs.10000- 1.0 marks; 10001-50000 – 2.0 marks; 50001-200000 – 3.0 marks; 200001 and above 5.0 marks | 5.0 |
| 5 | | Give a note on why I am the **Best Young Scientist** in not more than 350 words | |
| J | | **Evaluation by Director** | 10.0 |
| | | **Grand Total** | **100.0** |
| | | I certify that the details provided in the Application Form refer to the work carried out by meand are true to the best of my knowledge | |
| | | **Signature of the Applicant with Date** | |
| | | **Recommendation & Signature of Head of Division/Centre with** | |

**PROFORMA**
**APPLICATION FORM FOR AWARD OF THE BEST TEACHER OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **6** | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| **7** | As an initiative of One Scientist, one Product Mention, the Product Developed | | |
| **B** | **Teaching** | | **60.0** |
| 1 | Course taught as Course Teacher 0.5 mark for each credit Calculation: 0.50 x no. of credits) | | 12.0 |
| 2 | Designing of new course curriculum 2.0 marks Updating syllabus 1.0 mark for each course Innovation in teaching methods/development of teaching aids (Apart from PPT slides) 1.0 mark for each | | 4.0 |
| 3 | Invited as Guest lecturer 1.0 for each invitation, maximum of 2 marks Guest lectures arranged -1.0 marks for each Guest lecturer invited (Supporting documents and certificates from concerned authority required) | | 4.0 |
| 4 | MOOC courses developed – 2.0 marks each Online courses developed 2.0 marks for each | | 4.0 |
| 5 | Member of Academic Council/ BoS of other university/ organization – 2.0 marks each | | 4.0 |
| 6 | Regularity in academic activities viz., proper and full use of AMS of the institute, conducting examination, evaluation and submission of marks, 1.0 mark for each course as course teacher | | **4.0** |
| 7 | Involvement in Accreditation procedure/ Member of University ranking document committee/ Involvement in Academic management of the institute/ Involvement in Academic collaboration with other organizations (brief description) 1.0 mark for each activity | | **3.0** |
| 8 | **Student guidance** **PhD**: 1.0 mark for Chairman Advisory Committee 0.5 mark for Advisory Committee member. | | 5.0 |

| | | | |
|---|---|---|---|
| | **MFSc**: 0.5 mark for a Major Advisor, 0.25 mark for a member of the Advisory Committee | | |
| 9 | Student-led research- Chairman of Advisory Committee of Ph.D. Research published in the journal with a NAAS score of 8.0 or above 1.0 (Research paper should have been published in 2022) | 2.0 | |
| 10 | Student-led research- Major advisor of MFSc. Research published in the journal with a NAAS score of 7.0 or above 1.0 marks for each publication (Research paper should have been published in 2022) | 2.0 | |
| 11 | The success of students (as Chairman of Advisory Committee/ Major Advisor) in terms of recognition for various awards and/or qualifying ARS/SRF/NET etc. (ARS/Assistant Professor: 2.0, SRF:1.5, NET 1.0 for each student). | 2.0 | |
| 12 | Lecture compendium/Practical manual/Question bank (minimum 500 questions) developed. 1.0 marks for each | 6.0 | |
| 13 | Training programs organized. 21 days and above 2 marks as course director, 1 mark for Coordinators 10-20 days 1.5 marks as course director, 0.75 mark for Coordinators Up to 10 days 1 marks as course director, 0.5 mark for Coordinators Training programs with fees organized 2 marks | 4.0 | |
| 14 | Give 2 new and innovative teaching concept to be implemented immediately (each point should be justified with the benefit to the institute) | 10.0 | |
| **C** | **Research** | **15.0** | |
| **1** | Commercialization (More than Rs. 2.0 lakhs) / Patent of Technology (granted) developed through student led research 5.0 marks | 5.0 | |
| 2 | PI/Co-PI of Institutional Project: PI-1 marks, Co-PI-0.5 mark | 3.0 | |
| 3 | PI/CO-PI Externally funded PI 2.0 marks, Co-PI 1.0 marks | 4.0 | |
| 4 | Initiation and formulation of new research project for external funding. 1.0 marks for each project formulated | 2.0 | |
| 5 | Involvement in participatory technology development and its commercialization 2.0 marks to every team member | 4.0 | |
| D | **Publications** | **15.0** | |
| 1 | Book published – authored/edited 5.0 marks Book chapters 1.0 marks for every chapter published | **5.0** | |
| 2 | Training manual compiled/Edited 3.0 marks for each manual Chapter in training manual 1.0 marks for each chapter | **6.0** | |
| 3 | Papers from student-led research presented at Conferences/ Seminars etc. 0.50 marks for national and 1.0 for international | **2.0** | |
| 4 | Popular articles/bulletin/short communication 2.0 for each article in regional and Hindi languages and 1.0 in English | **4.0** | |
| E | Explain in about 350 words why I am the Best Teacher | | |
| F | **Evaluation by Director** | **10.0** | |
| | **Grand Total** | **100.0** | |

|  | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge |  |
|  | **Signature of the Applicant with Date** |  |
|  | **Recommendation & Signature of Head of Division/Centre with** |  |

**PROFORMA**
**APPLICATION FORM FOR AWARD OF THE BEST EXTENSION PROFESSIONAL OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **6** | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| **7** | As an initiative of One Scientist, one Product Mention, the Product Developed | | |
| **B** | **Achievements in Extension Work** | | **60.0** |
| 1 | The success story of technology transfer and adoption / Technology assessment and refinement through a participatory extension<br><br>5.0 marks for the lead Scientist for each accomplishment/success story certified by the stakeholders, 3.0 marks for associate | | 10.0 |
| 2 | Extension technology and methods developed and innovations<br>2.50 marks for each | | 5.0 |
| 3 | CIFE technology demonstration conducted at farmers' fields or clients' premises<br>4.0 marks for each demonstration | | 8.0 |
| 4 | Field day/farmers fair, demonstration, exhibitions<br>Organized 2.5 marks each. Participated 1.0 marks | | 5.0 |
| 5 | Collaborative extension programs / Popularization of new technologies<br>2.5 marks for the lead Scientist for each successful program. 1 mark for associate | | 5.0 |
| 6 | Training organized, and clients benefited<br>15 and more training organized or 225 trainees participated 10 marks for lead scientist 5 marks for Associates<br>10-15 trainings organized or 150 trainees participated 5 marks for lead scientist 2.5 marks for Associates<br>5-10 trainings organized or 75-150 trainees participated 3 marks for lead scientist 1 marks for Associates<br>Training organized for state department personnel 3 marks for each training | | 10.0 |
| 7 | Novel theme based trainings /workshops conceptualized and organized<br>4 marks for each training/workshop for lead scientist 2 marks for the associate | | 8.0 |
| 8 | New training programs designed and curriculum developed.<br>5.0 marks for the lead Scientist for each program. 2.5 marks for the associates | | 10.0 |

| | | | |
|---|---|---|---|
| 9 | Development of novel teaching / training aids (Apart from PPT slides)<br>2.5 marks for each | | 5.0 |
| 10 | New Database developed or updated the existing database<br>5.0 marks for New data base developed for the lead Scientist. 2.5 for associate.<br>Updated the existing database 2.5 for lead scientist 1 mark for associate | | 5.0 |
| 11 | New farmers groups (SHG/FPO etc) developed<br>3 marks for each group developed | | 6.0 |
| 12 | Advisories issued to the farmers<br>2.5 marks for each advisory issued benefitting at least 25 farmers<br>No. of queries received and replied<br>25 and above replies 5 marks, 15-25 replies 3.0 marks 5-15 replies 2.0 marks | | 5.0 |
| 13 | Facilitation of Linkages with ICAR/other Institutes/Universities/Private Organizations/NGOs<br>1.0 mark for each | | 3.0 |
| **C** | **Achievements in Extension Research** | | **10.0** |
| 1 | Institutional Research projects<br>2.0 marks for PI and 1.0 marks for Co-PI | | **5.0** |
| 2 | Externally funded/Consultancy projects<br>4.0 marks for PI and 2.0 marks for Co-PI | | 10.0 |
| D | **Popular Articles / Presentations / Research Papers** | | **15.0** |
| 1 | Popular articles/ Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Otherextension materials<br>Popular articles in Hindi or other regional languages 2.0 marks for first author 1.0 for others<br>Popular articles in the English language 1.0 marks for first author 0.5 for others<br>Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Other extension materials. 1.0 marks for Hindi or other regional languages<br>0.5 for the English language | | 6.0 |
| 2 | Radio programs / TV programs / Social media platform-based knowledge dissemination/ technology popularization/ Advocacy, extension-related lectures<br>2.0 marks for each accomplishment | | 6.0 |
| 3 | Publications in NAAS rated journals<br>NAAS score x 0.6 for first author, NAAS score x 0.4 for | | 6.0 |
| 4 | Policy papers developed<br>5.0 marks for the first author, 3.0 for others | | 5.0 |
| **E** | **Awards / Recognition** | | **5.0** |
| 1 | Recognition by farmers/industrial/professional societies or groups<br>2.0 marks for each From National Academy, like NAAS 4.0 | | 4.0 |
| 2 | Fellowships (Post-Doctoral)<br>2.0 marks | | 2.0 |
| 3 | Editor of Journal/Magazines<br>1.0 marks for each | | 2.0 |
| 4 | Best Paper, Best-Posters awards<br>1.0 marks for the first author, 0.5 for others | | 2.0 |
| 5 | Invited key speakers in relevant National / International meetings<br>1.0 marks for each | | 2.0 |

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|---|---|---|---|
| 6 | Special assignments- International organizations, overseas and special national assignments/consultancies not covered elsewhere in the application 2 marks | | 2.0 |
| 7 | Convener or co-convener of seminars/symposia/conference 1.0 marks for each | | 2.0 |
| **F** | **Give a write-up explaining why I am the Best Extension Scientist/Worker (Not more than 350 words)** | | |
| **G** | **Evaluation by Director** | | **10.0** |
| | | **Grand Total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |
| | **Signature of the Applicant with Date** | | |
| | **Recommendation & Signature of Head of Division/Centre with** | | |

**PROFORMA**
**APPLICATION FORM FOR AWARD OF THE BEST SCIENTIST FROM CIFE CENTRE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | Score | |
|---|---|---|---|
| **A** | **Basic details** | | |
| 1 | Name of the Candidate | | |
| 2 | Designation | | |
| 3 | Date of Joining CIFE | | |
| 4 | Qualification | | |
| 5 | Division/Centre/Section inwhich working | | |
| 6 | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| 7 | As an initiative of One Scientist, one Product Mention, the Product Developed | | |
| **B** | **Research and Extension** | | **55.0** |
| 1 | List of projects handled/associated (institutional / externallyfunded/ sponsored/ contract/ consultancy/any other special paid research assignments Institutional Research ProjectPI-4.0 marks, Co-PI 2.0 <br><br> Externally funded Research Project Sponsored/contract/consultancy any other paid research assignment Rs. 2.0 lakh and above PI 5.0 marks, Co-PI 2.50 marks1.00 to 2.0 lakh: PI 1.0marks; 0.5 marks for Co-PI | | 15.0 |
| 2 | Salient research accomplishments with respect to objectives,targets / milestones and research outputs as Principal Investigator (PI) / Co-PI Past 3 years <br> For PI: 2 marks for each achievement, for Co-PI: 1 mark | | 6.0 |
| 3 | Involvement in participatory technology development. <br> 2 marks for each | | 4.0 |
| 4 | Student-led research- Chairman of Advisory Committee of Ph.D. Research published in the Journal with a NAAS score of 6.0 or above 1.0 marks (Research paper should have been published in 2022) <br><br> Student-led research- Major advisor of MFSc. Research published in the Journal with a NAAS score of 6.0 or above 1.0 marks for each publication (Research paper should have been published in 2022) | | 2.0 |
| 5 | Student research guidance M.F.Sc./Ph.D. as a major guide <br> **PhD**: 2.0 mark for Chairman Advisory Committee and 1.0 for Advisory Committee member (Only for completed students). <br> **MFSc**: 1.00 mark for the Major Advisor, 0.50 mark for a member of the advisory committee (Only for completed students). <br> Mentoring research of non-CIFE students 0.5 marks for each student | | 5.0 |

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|---|---|---|
| 6 | Research/ Farm facility developed<br>Equipment purchased/Farm facility developed (As Indenter) 3.0 marks for Rs.8.0 lakhs above 1.5 marks for Rs. 2-8 lakhs, 1-2 lakh 1.0 | 6.0 |
| 7 | New stock assembled at the farm<br>1.0 marks for each stock assembled | 2.0 |
| 8 | Demonstrations of technologies<br>Demonstrations of CIFE technologies at Centre-1.0 marks for each technology<br>Demonstrations of CIFE technologies at farmers' Farm-2.0 marks for each technology<br>Demonstration of other technologies at Farm-0.75 marks for each<br>Demonstration of other technologies at Farmers' Farm-1.5marks for each | 5.0 |
| 9 | Innovation in extension technology and methods/ Initiation of collaborative extension programs. 2.0 marks for each | 4.0 |
| 10 | Multi-Institutional/ Multidisciplinary research project<br>2.0 marks for each project for PI and 1.0 marks for Co-PI | 4.0 |
| 11 | Innovation in monitoring and co-ordination methods.<br>1 mark for each of the above activity | 2.0 |
| 12 | Advisories issued to the farmers<br>2.5 marks for each advisory issued benefitting at least 25 farmers<br>No of queries received and replied<br>20 and above replies 5 marks, 10-20 replies 3 marks 5-10 replies 2 marks | 5.0 |
| 13 | Organised or Participatied in Exhibition/ Workshop/Seminar/Kisan Melas<br>Organised 2 marks for each, Participated 1.0 marks for each | 4.0 |
| 14 | Revenue generated<br>0.75 marks for each Rs 1 lakh produced | 3.0 |
| C | **Teaching and Training program** | **15.0** |
| 1 | Course taught 0.5 marks for 1 credit | 3.0 |
| 2 | Guidance for M.F.Sc./Ph.D. as a major guide<br>**PhD**: 2.0 mark for Chairman Advisory Committee and 1.0 for Advisory Committee member (Only for completed students).<br>**MFSc**: 1.0 mark for the Major Advisor, 0.5 mark for a member of the advisory committee (Only for completed students).<br>Mentoring | 5.0 |
| 3 | Training programs organized as<br>Course Coordinator 2.5 marks each training<br>Meetings organized under MGMG: 1.0 mark for each meeting<br>Meetings organized in villages for gender related issues or others- 1.5 marks foreach meeting<br>Field oriented programs for SC/ST/TSP- 3.0 marks for each program | 10.0 |
| D | **Publications** | **10.0** |
| 1 | Research papers published in referred / peer-reviewed journals(weightage as per NAAS Journal ratings)<br>Marks for the first/ corresponding Author = NAAS score x 0.80<br>Marks for other authors = NAAS score x 0.40<br>For Review articles NAAS score x 1.0 mark for first Author, 0.5 for other authors | 16.0 |
| 2 | Popular articles/ Extension bulletins / Newsletters /Pamphlets / Newspaper | 6.0 |

| | articles / Otherextension materials: Regional languages including Hindi 2.0 for each article. For popular articles in English 0.25 (Only As first Author) Extension bulletins / Newsletters /Pamphlets/Leaflets/ Newspaper articles / Other extension materials. 1.0 marks for Hindi or other regional languages 0.5 for English language | |
|---|---|---|
| 3 | Book published – authored/edited 3.0 marks<br>Book chapters 1.5 marks for every chapter published | 5.0 |
| 4 | Training manual compiled/Edited 3.0 marks for each manual<br>Chapter in training manual 1.0 marks for each chapter | 5.0 |
| 5 | Radio and TV talks, lectures delivered at other institutes organisations etc<br>1 marks for each | 2.0 |
| 6 | Marks for H-index (>20 -3.0, 15-20 – 2.0, 10-15 – 1.0)<br>Marks for Total Citation: >200-3.0, 100-200-2.0, 50-100 1.0 | 6.0 |
| **E** | **Special Attainments/Recognition/Awards/International Exposure** | **5.0** |
| 1 | Novel filed oriented Technology developed andpopularized/published<br>5.0 marks | 5.0 |
| 2 | Success story of Technology disseminated or commercialized<br>2.0mark each | 2.0 |
| 3 | Any other Award/recognition for meritorious work done in thefield, Recognition by the professional societies etc.,<br>3.0 marks | 3.0 |
| 4 | Special invitee by the state department/NGOs/Farmers association etc<br>1 marks for each invitation and participation | 3.0 |
| 5 | Editor/Member of editorial board of peer reviewed Journals/ Magazines<br>1.0 mark for each achievement | 2.0 |
| 6 | Best paper award by the Journal, at the seminar symposia etc<br>1 mark for each | 2.0 |
| 7 | Chair/Co-chair/Rapporteur of any technical session of a national or International conference/symposium<br>Chair-2.0 marks for each, Co-chair/Rapporteur- 1 marks for each | 2.0 |
| 8 | Additional qualifications like degrees, diplomas, obtained (2.0 marks for Post Doc, PhD, 1.5, masters or PG Diploma 1.0 | 2.0 |
| 9 | International /National Training; National Seminar International Seminars attended<br>1.0 mark each for participation, 2.0 marks for invited speaker (overseas) , 1.5 marks for invited speaker (with in country) | 3.0 |
| F | Give a note on why I am the best Scientist in not more than 350 words | |
| **G** | **Evaluation by Director** | **15.0** |
| | **Grand total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by meand are true to the best of my knowledge | |
| | **Signature of the Applicant with Date** | |
| | **Recommendation & Signature of Head of Division/Centre with** | |

**PROFORMA**
**APPLICATION FOR THE BEST TECHNICAL STAFF OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | **Basic Details** | | **Score** |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section inwhich working | | |
| **6** | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| **7** | As per the Vision of DG ICAR, One Technical Officer One Skill, mention the skill you have acquired | | |
| **B** | **Achievements and Contributions** | | **60.0** |
| 1 | The number of stock registers maintained Above ten registers maintained 10.0 marks, Between 5-10 registers 5.0 marks, others 2 Marks The Cost of the consumables purchased during 2022-23 may please be specified | | 10.0 |
| 2 | The number of stock registers (List of Inventory) digitized Above 10 registers 10 Marks, Between 5-10 5 Marks Others 2Mark | | 10.0 |
| 3 | Associated with the AMC of equipment (Mention Cost of AMC) Above te AMCs 10.0 marks, Between 5-10 AMCs 5 marks, others 1.0 Mark | | 10.0 |
| 4 | The initiative taken for Lab maintenance (repair of equipment, AC and other furniture & fixtures got repaired (Out of AMC/Warranty) (Mention total Cost of Repair) 1.0 marks for each repaired and made functional | | 5.0 |
| 5 | Number of research projects associated 1.0 marks for each | | 3.0 |
| 6 | Number of samples collected/ Prepared/Processed to help the research and teaching 15 and above 5.0 marks, 10-15 samples 3.0 marks, 5-10 samples 2 marks | | 5.0 |
| 7 | Number of courses associated and practical classes conducted For each course with at least 5.0 practical classes conducted 2.0 marks | | 8.0 |
| 8 | Laboratory/Environmental safety measures developed and/or implemented 2.5 Marks for each | | 5.0 |
| 9 | Popular Articles published 2.0 marks for Hindi and other regional languages 1.0 for the English Language | | 5.0 |
| 10 | Number of samples analyzed (Payment basis) 50 and above 10 marks. Between 25-50 samples 5 marks, 10-25 samples 3 marks, others 2 marks | | 10.0 |

| | | | |
|---|---|---|---|
| 11 | Participated in Exhibition/ Workshop/Seminar<br>1.0 marks for each | | 2.0 |
| 12 | Associated with various training programs, especially in conducting practical classes/ Manual preparation<br>2 marks for each training | | 3.0 |
| **C** | **New skills learned/ Training in specialized area/ diploma, degree awarded including online/distance education mode**<br>**2.0 marks each** | | **5.0** |
| **D** | **Contributions to Institution Building Activities and Extracurricular and Co-curricular activities** | | 20.0 |
| 1 | Member of various committees<br>0.5 marks for each committee | | 3.0 |
| 2 | Associated with organizing various events/Meetings/ Staff welfare etc<br>0.5 marks for each event/Meeting | | 3.0 |
| 3 | Participation in sports at Institute/Zonal/National level and medals won<br>National level: Gold Medal-3 marks, other medals 2.0 marks<br>Zonal level: Gold Medal-2 marks, others medals 2.0 marks<br>Institute level: Gold Medal-1 mark | | 8.0 |
| 4 | Participation in literary and cultural events at Institute/Zonal/National level and awards won<br>National level: First prize-3 marks, other prizes 2.0 marks<br>Zonal level: First prize-2 marks, other prizes 1.0 marks<br>Institute level: First prize-1 marks | | 8.0 |
| **E** | Give a brief note stating why I am the Best technical person | | |
| **F** | Assessment by HoD/OIC | | **5.0** |
| **G** | Evaluation by the Director | | **10.0** |
| | | **Grand Total** | **100.0** |

I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge

**Signature of the Applicant with Date**

**Recommendation & Signature of Head of Division/Centre with**

**PROFORMA**
**APPLICATION FOR THE BEST ADMINITRATIVE STAFF OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | Score |
|---|---|---|
| **A** | **Basic details** | |
| **1** | Name of the Candidate | |
| **2** | Designation | |
| **3** | Date of Joining CIFE | |
| **4** | Qualification | |
| **5** | Division/Centre/Section inwhich working | |
| **6** | CL, EL, HPL (Medical), CCL Availed during the reporting period | |
| **B** | **Responsibilities and Duties related** | **50.0** |
| **1** | The number of receipts/files cleared in a day<br>5-10 :5 marks, 1-15: 10 marks more than 15: 15 marks | 15.0 |
| **2** | The time taken to process the receipts/files<br>Within 8 working hours 10.0 marks, 8 to 16 hours, 5.0 marks, 16-24 hours 2.0 marks | 10.0 |
| **3** | Associated with the dropping of audit paras<br>More than 15 paras 10.0 marks, 10-15 paras 5 marks, 5-10 paras 2.5 marks | 10.0 |
| **4** | Maintaining and updating store inventory/Register<br>New inventory digitized-5 marks<br>Up- to-date digitized inventory<br>More than 15 inventory 5.0 marks, 10-15 inventory 2.5 marks, Above 5 inventory 1.0 mark<br>Number of equipment etc condemned and a dead stock register | 10.0 |
| **5** | Number of correspondence in Hindi<br>250 and above 3.0 marks,  Between 150 and 250 2.0 marks, Between 100-150 1.0 mark<br> noting in Hindi in e-office More than 250- 2.0 marks maximum | 5.0 |
| **6** | Number of equipment, non-consumables condemned /auctioned<br>More than 25 4 marks, 20-25- 3 marks, 10-15 2 marks, 5-10 1 marks | 4.0 |
| **7** | What new procedure have you adopted or modified or suggested to your controlling officer for enhancing the work efficiency<br>2 marks for each | 4.0 |
| **8** | Suggest three important data be closely monitored from your section for better management<br>2.0 marks for each suggested and recommended by the controlling officer and accepted by the CA | 6.0 |
| **C** | **Contributions to Institution Building Activities and Extracurricular and Co-curricular activities** | **25.0** |
| | Member of various committees<br>0.5 marks for each committee | 2.5 |

| | | | |
|---|---|---|---|
| | Associated with organizing various events/Meetings/ Staff welfare etc<br>0.5 marks for each event/Meeting | | 2.5 |
| | Training program attended/Skill acquired/Degree/Diploma obtained<br>1.0 marks for each | | 5.0 |
| | Participation in sports at Institute/Zonal/National level and medals won<br>National level: Gold Medal-3 marks, other medals 2.0 marks<br>Zonal level: Gold Medal-2 marks, other medals 1.0 marks<br>Institute level: Gold Medal-1 mark Other medals 0.5 marks | | **8.0** |
| | Participation in literary and cultural events at Institute/Zonal/National level and awards won<br>National level: First prize-3 marks, other prizes 2.0 marks<br>Zonal level: First prize-2 marks, other prizes 1.0 marks<br>Institute level: First prize- 1.0 marks, other prizes 0.5 marks | | **8.0** |
| E | Write a note stating why I am the best staff in not more than half a page (Hindi/ English) | | |
| F | **Evaluation by Head of Section** | | **10.0** |
| G | **Evaluation by Director** | | **15.0** |
| | | **Grand Total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by meand are true to the best of my knowledge | | |
| | **Signature of the Applicant with Date** | | |
| | **Recommendation & Signature of Head of Division/Centre with** | | |

**PROFORMA**
**APPLICATION FOR THE BEST DIVISION OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| 1 | Name of the Division | | |
| 2 | Number and Names of the Scientists in the Division with their designation, qualification and areas of specialization | | |
| 3 | Number and Name of technical Officers/Staff with their **d**esignation, qualification and responsibilities | | |
| 4 | CL, EL, HPL (Medical), CCL Availed by all during the reporting period (Give the Total Number of days in each Category). The average number of leaves taken (Viz., Total No. EL/Total staff in the Division) | | |
| 5 | As an initiative of One Scientist, one Product Mention, the Product Developed for each scientist | | |
| 6 | As per the Vision of DG ICAR, One Technical Officer One Skill, mention the skill of each Technical personnel | | |
| **B** | **Significant Achievements in Teaching** | | **20.0** |
| 1 | Number of students conferred best paper awards/international fellowships, number of students placed as ARS Scientist, Asst. Professor, Fisheries Officers or equivalent. 2.5 for each student placement | | 10.0 |
| 2 | Overall topper from the Division, best paper, and best thesis awards – 5 marks for overall topper within all Divisions, 5.0 marks for best thesis, 3.0 marks for best paper | | 10.0 |
| 3 | Awards won by Teachers of the Division (from recognized societies/organizations only), best teacher award of CIFE/ICAR, a fellowship of INSA, NAAS, NASI-10.0 marks | | 10.0 |
| 4 | Achievements in Teaching and Training (HRD): Designing new course curriculum-4.0 marks for each course, Syllabus revision 1 marks for each course Innovation in teaching methods-3.0 marks for each innovation Development of teaching aids (Apart from PPT)- 3.0 marks each Guest lectures delivered - 2.0 marks each lecture Guest lectures arranged (minimum two lectures per guest)-1.0 marks per guest Exclusive contribution for bringing the Institute into the limelight through novel technologies, products, processes from student research published in magazines and news papers, TV programs (Please attach the cutting from magazine/newspaper etc.) 1.0 mark for each | | 10.0 |
| 5 | Lecture compendium/Practical manual/Question bank (Minimum 500 questions) developed 1 marks for each | | 4.0 |
| 6 | MOOC courses or other online courses developed and offered | | 6.0 |

| | | 3 marks for each | |
|---|---|---|---|
| C | | **Achievements in Research & Development** | **20.0** |
| 1 | | No of institutional projects 2.0 marks for each as PI | 8.0 |
| 2 | | No. of externally funded projects 3.0 as PI | 9.0 |
| 3 | | No. of consultancy project (> 1.0 lakh) x 4.0 | 8.0 |
| 4 | | New research project proposals submitted for external funding 1.0 marks each | 2.0 |
| 5 | | Multi discipline/Multi Institute research project<br>PI-2 marks, Co-PI 1 marks | 3.0 |
| 6 | | Student lead research patented/commercialized/disseminated<br>2.0 marks for each | 4.0 |
| D | | **Achievements in Extension work, including Commercialization ofTechnology, linkages** | **5.0** |
| 1 | | Popularization of new technologies/Innovation in extension technology and methods/Initiation of collaborative extension programs 2marks for each | 4.0 |
| 2 | | Training conducted for farmers, and the number of farmers benefited<br>1.0 marks for each training conducted | 2.0 |
| 3 | | OrganizingKisan Mela and Exhibition, TV-Radios talks,<br>1.0 marks for each | 3.0 |
| 4 | | Linkages established with ICAR Institutes/Universities/ National laboratories/NGOs<br>0.5 marks for each | 2.0 |
| E | | **Publications** | **25.0** |
| 1 | | Research papers published in referred / peer-reviewed journalsNo. of publications<br>No. publications (NAAS score 14.0-20.0) x 2.0 as first/corresponding Author and 1.0 for others (Only one Author per paper)<br>No. of publications (NAAS score 11.0-14.0) x 1.0 as first/corresponding Author and 0.75 for others (Only one Author per paper)<br>No. of publications NAAS score 8.0-10.0 x 0.8 as first/corresponding Author and 0.50 for others (Only one Author per paper)<br>No. of publications NAAS score 6.0-8.0 x 0.50 as first/corresponding Author and 0.25 for others (Only one Author per paper)<br>No of the review papers published NAAS Score X 2.0 | 20.0 |
| 2 | | Popular articles/ Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Otherextension materials:<br><br>Regional languages, including Hindi 1.0 for each article. For popular articles in English 0.25 (Only As the first Author)<br>Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Other extension materials. 0.50 marks for Hindi or other regional languages<br><br>0.25 for the English language | 5.0 |
| 3 | | Book published – authored/edited 2.0 marks<br>Book chapters 0.5 marks for every chapter published | 5.0 |
| 4 | | Training manual compiled/Edited 2.0 marks for each manual<br>Chapter in training manual 0.5 marks for each chapter | 5.0 |
| 5 | | Marks for H-index (>25 -3.0, 20-25 – 2.0, 10-20 – 1.0)<br>Marks for Average Citations: >300-3.0, 200-300-2.0, 100-200 1.0 | 6.0 |
| F | | **Institution Building and Revenue Generation** | **10.0** |

| | | |
|---|---|---|
| 1 | Number of Scientists involved in annual report preparation/Other documents of importance to Institute- **1.0marks for each scientist** | 2.0 |
| 2 | Number of Scientists In Charge of various cells like ICT/ETC/PME/Hostel/ Animal House/ITMU/ABI/PME etc<br>1.0 mark each | 2.0 |
| 3 | Number of Scientists coordinating as Member Secretary IRC/RAC/Nodal officer of IAUA, AIU, NAHEP, Regional Centre<br>1.0 marks each | 2.0 |
| 4 | Procurement of equipment /Software/IT related/ Farm or lab renovation<br> Cost 5-10 lakhs 1.0 marks,  10.0 - 15 lakhs 2 marks and above 15 lakh 3.0 marks | 3.0 |
| 5 | Chairman of various committees<br>1 mark for each committee | 2.0 |
| 6 | Revenue generation up to 50000 – 0.5 marks; 50001-250000 – 1.0 marks; 250001 to 500000- 2.0 marks 500001 to 1000000 3.0 marks and 1000001 above 5.0 marks | 5.0 |
| **G** | **Peer recognition / Special Attainments/Recognition/Awards/International Exposure** | **5.0** |
| 1 | Novel Technology developed (patent, prototype, genetic stock, variety, process, concept, methodology, etc. approved by ITMU/AgriInnovate) Mention for past three years<br>1.0 marks for each approved Technology, 2.0 marks for each approved and commercialized Technology (5.0 lakhs or above), genetic stock, variety, | 2.0 |
| 2 | Editor/Member of editorial board of peer reviewed Journals (NAAS rating 6.0 or more). Appointment in special committees by State, National and International agencies (0.5 mark for each achievement) | 2.0 |
| 3 | Award of Fellowships by Scientific/Professional Societies<br> 2.0 Marks for NAAS or other National Academy Fellowship. 0.5 mark (National), 1.0 marks(International) | 2.0 |
| 4 | Any other Award recognition for meritorious work done in a relevant area<br>0.5 mark for each achievement | 2.0 |
| 5 | Best paper award by the Journal, at the seminar symposia etc<br>0.5 mark for each | 2.0 |
| 6 | Chair/Co-chair of any technical session of a national or International conference/symposium (0.5 marks for each) | 2.0 |
| 7 | Additional qualifications like degrees, diplomas, obtained (2.0 marks for Post Doc, PhD, 1.5,  masters or PG Diploma 0.50 | 2.0 |
| 8 | International /National Training;  National Seminar International Seminars attended<br>0.50 mark each for participation, 1.0 marks for invited speaker (overseas), 0.5 marks for invited speaker (with in country) | 2.0 |
| **H** | **Summer/Winter School/CAFT/Refresher courses/ Seminar/ Symposium/ Conference etc organized/Coordinated** | **5.0** |
| 1 | Training programs organized as course Director<br>As Director 2.0 marks for CAFT or like (21 days), 1.0 marks for CAFT (10 Days), 1.00 marks for other programs/courses. | 4.0 |
| 2 | Training programs with a fee organized. 1.5 for each program | 3.0 |
| 3 | Seminar/Symposium/Conference organized as Chairman / Organizing Secretary / Convener | 4.0 |

| | | | |
|---|---|---|---|
| | 2.0 marks for national and 3.0 marks for International event | | |
| I | Give a write up stating why it is the best Division (Up to 500 words) | | |
| J | **Evaluation by Director** | | **10.0** |
| | | **Grand total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |
| | | **Signature with date of Head of Division** | |

**PROFORMA**
**APPLICATION FOR THE BEST CENTRE OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| 1 | Name of the Centre | | |
| 2 | Number and Names of the Scientists in the Centre with their designation, qualification and areas of specialization | | |
| 3 | Number and Name of technical Officers/Staff with their designation, qualification and responsibilities | | |
| 4 | CL, EL, HPL (Medical), CCL Availed by all during the reporting period (Give the Total Number of days in each Category). The average number of leaves taken (Viz., Total No. EL/Total staff in the Division) | | |
| 5 | As an initiative of One Scientist, one Product Mention, the Product Developed for each scientist | | |
| 6 | As per the Vision of DG ICAR, One Technical Officer One Skill, mention the skill of each Technical personnel | | |
| **B** | **Significant Achievements in Extension, Research Teaching and Training** | | **60.0** |
| 1 | List of projects handled/associated (institutional / externallyfunded/ sponsored/ contract/ consultancy/any other special paid research assignments<br>Institutional Research ProjectPI-2.0 marks, Co-PI 1.0<br><br>Externally funded Research Project Sponsored/contract/consultancy any other paid research assignment Rs. 3.0 lakh and above PI 4.0 marks, Co-PI 2.0 marks 1.00 to 3.0 lakh: PI 1.0 marks; 0.5 marks for Co-PI<br><br>New research project proposals submitted for external funding.<br>1.0 mark for each proposal (maximum two proposals) | | 15.0 |
| 2 | Salient research accomplishments with respect to objectives,targets/milestones and research outputs as Principal Investigator (PI) / Co-PI Past 3 years<br>For PI: 2 marks for each achievement, for Co-PI: 1 mark | | 6.0 |
| 3 | Involvement in participatory technology development.<br>2.0 marks for each Technology if PI is from Centre or 1.0 marks for others | | 4.0 |
| 4 | Student-led research- Chairman of Advisory Committee of Ph.D. Research published in the Journal with a NAAS score of 8.0 or above 1.0 marks for each publication (Research paper should have been published in 2022)<br><br>Student-led research- Major advisor of MFSc. Research published in the Journal with a NAAS score of 6.0 or above 1.0 marks for each publication (Research paper should have been published in 2022) | | 4.0 |

| | | |
|---|---|---|
| 5 | Student research guidance M.F.Sc./Ph.D. as a major guide<br>**PhD**: 2.0 mark for Chairman Advisory Committee and 1.0 for Advisory Committee member (Only for completed students).<br>**MFSc**: 1.00 mark for the Major Advisor, 0.50 mark for a member of the advisory committee (Only for completed students).<br>Mentoring research of non-CIFE students 0.5 marks for each student | 8.0 |
| 6 | Number of training programs organized<br>1-5 days : 1.0 marks for each training, 6-10 days: 2.0 marks per training, >10 days: 3.0 marks per training | 10.0 |
| 7 | New fish stock assembled at the farm<br>1.0 marks for each stock assembled | 2.0 |
| 8 | Demonstrations of technologies<br>Demonstrations of CIFE technologies at Centre-1.0 marks for each Technology<br>Demonstrations of CIFE technologies at farmers'Farm-2.0 marks for each Technology<br>Demonstration of other technologies at Farm-0.75 marks for each<br>Demonstration of other technologies at Farmers' Farm-1.5marks for each | 5.0 |
| 9 | Innovation in extension technology and methods/ Initiation of collaborative extension programs. 2.0 marks for each | 4.0 |
| 10 | Multi-Institutional/ Multidisciplinary research project<br>2.0 marks for each project for PI and 1.0 marks for Co-PI | 4.0 |
| 11 | Innovation in monitoring and co-ordination methods.<br>1 mark for each of the above activity | 2.0 |
| 12 | Advisories issued to the farmers<br>2.0 marks for each advisory issued benefitting at least 25 farmers<br>No of queries received and replied<br>50 and above replies 5 marks, 25-30 replies 3 marks and 10-25 replies 2 marks | 5.0 |
| 13 | Organized or Participatied in Exhibition/ Workshop/Seminar/Kisan Melas<br>Organized 2 marks for each, Participated 1.0 marks for each | 4.0 |
| 14 | Diploma/certificate courses of three or more months conducted**:**<br>3.0 marks each | 6.0 |
| 15 | Kisan Mela/Farmers meet/ consultancy to farms/hatcheries/ invited lectures delivered /Participated in Exhibitions/ and any other significant activities benefitting the farmers or stake holders<br>1.0 marks for each activity<br>state fisheries Department and NGOs/industries | 4.0 |
| 16 | Village-level activities under MGMG/ gender main streaming programorganized / creation of SHGs/meetings with SHGs/KVKs/ Environment protection/ Achievements in Swachata Abhiyan/ Gender oriented programs organized,<br><br>1.0 marks for each activity | 4.0 |
| **C** | **Publications** | **15.0** |
| 1 | Research papers published in referred / peer-reviewed JournalsNo. of publications<br>No. publications (NAAS score 14.0-and above) x 3.0 as first/corresponding Author and 2.0 for others (Only one Author per paper)<br>No. of publications (NAAS score 11.0-14.0) x 1.5 as first/corresponding Author and 0.75 for others (Only one Author per paper)<br>No. of publications NAAS score 8.0-10.0 x 0.8 as first/corresponding Author and 0.50 for others (Only one Author per paper) | 10.0 |

| | | |
|---|---|---|
| | No. of publications NAAS score 6.0-8.0 x 0.50 as first/corresponding Author and 0.25 for others (Only one Author per paper)<br>No of review papers published NAAS Score X 3.0 | |
| 2 | Popular articles/ Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Otherextension materials:<br>Regional languages, including Hindi 1.0 for each article. For popular articles in English 0.25 (Only As first Author)<br>Extension bulletins / Newsletters /Pamphlets / Newspaper articles / Other extension materials. 0.50 marks for Hindi or other regional languages<br>0.25 for the English language | 5.0 |
| 3 | Book published – authored/edited 2.0 marks<br>Book chapters 0.5 marks for every chapter published | 5.0 |
| 4 | Training manual compiled/Edited 2.0 marks for each manual<br>Chapter in training manual 0.5 marks for each chapter | 5.0 |
| 5 | Marks for H-index (>25 -3.0, 20-25 – 2.0, 10-20 – 1.0)<br>Marks for Average Citations: >200-3.0, 100-200-2.0, 50-100 1.0 | 6.0 |
| **D** | **Peer recognition / Special Attainments/Recognition/Awards/International Exposure** | **5.0** |
| 1 | Appreciation letters from State Government/Central Government ministries or organizations<br>1.0 marks for each | 3.0 |
| 2 | Invited member of National/state level committees or invitee for meetings (Other than ICAR)<br>1.0 marks for each | 3.0 |
| 3 | Novel Technology developed (patent, prototype, genetic stock, variety, process, concept, methodology, etc. approved by ITMU/AgriInnovate) Mention for past three years<br>1.0 marks for each approved Technology, 2.0 marks for each approved and commercialized Technology (5.0 lakhs or above), genetic stock, variety, | 2.0 |
| 4 | Editor/Member of editorial board of peer reviewed Journals (NAAS rating 6.0 or more). | 2.0 |
| 5 | Award of Fellowships by Scientific/Professional Societies<br>2.0 Marks for NAAS or other National Academy Fellowship. 0.5 mark (National), 1.0 marks(International) | 2.0 |
| 6 | Any other Award recognition for meritorious work done inarelevant area<br>0.5 mark for each achievement | 2.0 |
| 7 | Best paper award by the Journal, at the seminar symposia etc<br>0.5 mark for each | 2.0 |
| 8 | Chair/Co-chair of any technical session of a national or International conference/symposium (0.5 marks for each) | 2.0 |
| 9 | Additional qualifications like degrees, diplomas, obtained (2.0 marks for Post Doc, PhD, 1.5, masters or PG Diploma 0.50 | 2.0 |
| 10 | International /National Training; National Seminar International Seminars attended<br>0.50 mark each for participation, 1.0 marks for invited speaker (overseas), 0.5 marks for invited speaker (with in country) | 2.0 |
| **E** | **Institution Building and Revenue Generation** | **10.0** |
| 1 | Revenue generated (Farm Produce)<br>UP to 1 lakh no marks and above that 0.50 marks for each Rs. 1 lakh generated | 5.0 |

| | | | |
|---|---|---|---|
| 2 | Contributions in technology development/ trials/ commercialization /popularization/demonstration<br>Development and commercialization of new Technology<br>Rs 10000-50000       2.0 marks for each Technology commercializedRs 50000-100000       3.0 marks<br>Above 100000       5.0 marks | | 10.0 |
| 3 | Revenue generated from training<br>1.0 marks for each Rs. 1.0 lakh generated | | 7.0 |
| 4 | Research/ Farm facility developed<br>Equipment purchased/Farm facility developed (As Indenter) 4.0 marks for Rs. 10.0 lakhs above, 2.0 marks for Rs. 5-10 lakhs, 1.5 marks for 2-5 lakh and 1.0 marks for 1-2 lakh | | 6.0 |
| F | Give a write-up stating why it is the best Centre (Up to 500 words) | | |
| G | **Evaluation by Director** | | **10.0** |
| | | **Grand total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by meand are true to the best of my knowledge | | |
| | | **Signature with the date of OIC of the Centre** | |

**PROFORMA**
**APPLICATION FOR THE BEST SECTION OF CIFE**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| 1 | Name of the Section | | |
| 2 | Number of permanent staff | | |
| 3 | Number of supporting staff | | |
| 4 | Number of contractual staff | | |
| 5 | Total number of staff (all categories) | | |
| 6 | CL, EL, HPL (Medical), CCL Availed by all during the reporting period (Give the Total Number of days in each Category). The average number of leaves taken (Viz., Total No. EL/Total staff in the Section) | | |
| 7 | When your Section was awarded as the Best Section last time | | |
| **B** | **Achievements and Contributions** | | **60.0** |
| 1 | The number of receipts/files cleared in a day 40- 50: 5 marks, 50-100: 10 marks, more than 100: 15 marks | | 15.0 |
| 2 | The time is taken to process the receipts/files More than 100 receipts within eight working hours 15 marks, 50-100 receipts within 8 working hours 10 marks 40-50 receipts 5 marks More than 100 receipts cleared between 8-16 working hours 8 marks, 50-100 receipts cleared 8-16 hours 5 marks | | 15.0 |
| 3 | Associated with the dropping of audit paras More than 75% of the standing audit paras 10 marks, Between 50-75% 5 Marks Between 25-50 % 3 marks | | 10.0 |
| 4 | Maintaining and updating store inventory/Register New inventory digitized-3 marks for each inventory Up- to- date digitized inventory For every inventory 0.5 marks, Number of equipment etc condemned and dead stock register updated | | 10.0 |
| 5 | Number of correspondence in Hindi 750 and above 4 marks, Between 500 and 750 3 marks, Between 250-500 2 marks, 100-250 1.0 marks Noting in Hindi in e-office More than 1000- 2.0 marks maximum | | 5.0 |
| 6 | Number of equipment, non-consumables condemned /auctioned More than 0.10 marks for each condemned item | | 5.0 |
| 7 | New procedures developed and adopted or modified to enhance the work | | 5.0 |

| | | |
|---|---|---|
| | efficiency<br>1.0 marks for each procedure | |
| 8 | Suggest three important data be closely monitored from your Section for better management<br>2.0 marks for each suggested and recommended by the controlling officer and accepted by the CA | 6.0 |
| 9 | Number of items procured for the Section (above the cost of Rs25000)<br>0.5 marks for every Rs. 25000/- procured | 2.0 |
| 10 | Associated with settling in advance settlement<br>0.5 marks for every five settlements | 2.0 |
| 11 | Number of notings in Hindi (%)<br>75 -100 % - 5.0 marks, 50-75%-3.0, 25-50% - 2.0 | 5.0 |
| C | **Training and other Activities** | **25.0** |
| 1 | Number of staff who attended training programs for smooth work in theSection<br>1 marks for each person each training | 7.0 |
| 2 | Member of various committees<br>0.25 marks for each staff for each committee | 5.0 |
| 3 | Associated with organizing various events/Meetings/ Staff welfare etc<br>0.25 marks for each staff for each event/Meeting | 5.0 |
| 4 | Participation in sports at Institute/Zonal/National level and medals won<br>National level: Every Gold Medal- 2.0 marks, other medals 1.0 marks<br>Zonal level: Gold Medal-1 marks other medals 0.5 marks<br>Institute level: Gold Medal-0.5 mark Other medals 0.25 marks | 8.0 |
| 5 | Participation in literary and cultural events at Institute/Zonal/National level and awards won<br>National level: First prize-2 marks, other prizes  1.0 marks<br>Zonal level: First prize- 1.0 marks, other prizes  0.5 marks<br>Institute level: First prize-0.5 marks, other prizes 0.25 marks | 8.0 |
| 6 | Environmental-friendly measures initiated in the Section<br>2.5 marks for every measure 5.0 | 5.0 |
| D | Write half a page note why the Section is the best | |
| E | **Evaluation by Director** | **15.0** |
| | **Grand Total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by meand are true to the best of my knowledge | |
| | **Signature of the Section Head with Date** | |

## प्रपत्र
### हिंदी में कार्य के लिए पुरस्कार हेतु आवेदन पत्र (01-04-2022 से 31-03-2023)

| | | विवरण | | अंक |
|---|---|---|---|---|
| **A** | | **बुनियादी विवरण** | | |
| | 1. | उम्मीदवार का नाम | | |
| | 2. | पदनाम | | |
| | 3. | के.मा.शि.सं. में पदभार ग्रहण करने की तारीख | | |
| | 4. | योग्यता | | |
| | 5. | विभाग / केन्द्र / अनुभाग जिसमें कार्यरत हैं – | | |
| | 6. | रिपोर्टिंगअवधि के दौरान लिए गये CL, EL, HPL, CCL, का विवरण | | |
| | 7. | मातृभाषा | | |
| **बी** | | **प्रकाशन एवं अथवा हिन्दी में अन्य कार्य** | | **90.0** |
| **1** | | हिन्दी में लिखे गए पेपर/लेख <br> लेखक के लिए प्रति लेख 5 अंक, सह-लेखक के लिए 2.5 अंक | | 15.0 |
| **2** | | 2 पुस्तकें/पुस्तक अध्याय हिंदी में लिखे गए <br> पुस्तक – 15 अंक <br> पहले लेखक के रूप में प्रत्येक अध्याय के लिए पुस्तक अध्याय 5 अंक, अन्य के लिए 2.5 अंक | | 15.0 |
| **3** | | हिंदी में लिखी गई थीसिस – 15.0 अंक | | 15.0 |
| **4** | | कार्यशाला/सम्मेलनों में हिंदी में पेपर प्रस्तुत किए गए <br> प्रत्येक प्रस्तुति के लिए 5 अंक (केवल प्रस्तुतकर्ता लेखक के लिए) | | 10.0 |
| **5** | | विस्तार बुलेटिन / समाचार पत्र / पैम्फलेट / समाचार पत्र लेख / अन्य विस्तार सामग्री का विकास प्रत्येक के लिए 2.0 अंक | | 10.0 |
| **6** | | हिंदी पत्रिका/पत्रिका के संपादक/सहयोगी संपादक <br> संपादक 5 अंक <br> सहयोगी संपादक 2.5 | | 10.0 |
| **7** | | रेडियो कार्यक्रम/टीवी कार्यक्रम/विस्तार संबंधी व्याख्यान/ वकालत प्रत्येक गतिविधि के लिए <br> 2 अंक | | 10.0 |
| **8** | | हिंदी पखवाड़ा प्रतियोगिता में पुरस्कार <br> प्रथम के लिए 2.0 अंक और अन्य रैंक धारकों के लिए 0.5 अंक <br><br> सम्मेलनों/कार्यशालाओं आदि में हिन्दी में प्रस्तुतिकरण के लिए पुरस्कार 3.0 अंक प्रत्येक को चिह्नित करता है | | 6.0 |
| | **9** | हिन्दी पारंगत/प्रवीणता परीक्षा उत्तीर्ण <br> 5.0 अंक | | 5.0 |

| | | | |
|---|---|---|---|
| 10 | हिंदी वेबपेज का रखरखाव और अद्यतन अपडेशन<br>5.0 अंक | | 5.0 |
| 11 | पत्राचार/फाइल नोटिंग/हिंदी भाषा में कोई अन्य गतिविधियां<br>50 से अधिक गतिविधि 10 अंक। 25-50 5 अंक, 10-25 2.5 अंक | | 10.0 |
| C | हिंदी कार्य में पुरस्कार के लिए आप सर्वश्रेष्ठ क्यों हैं, यह बताते हुए नोट लिखें<br>(350 शब्दों से अधिक नहीं) | | |
| D | निदेशक द्वारा मूल्यांकन | | 10.0 |
| | | कुल योग | |

मैं प्रमाणित करता हूं कि आवेदन पत्र में दिए गए विवरण कार्य को संदर्भित करते हैं तथा यह कार्य मेरे द्वारा किया गया है और मेरी सर्वोत्तम जानकारी के अनुसार सत्य है।

दिनांक के साथ आवेदक के हस्ताक्षर

अनुशंसा एवं विभाग प्रमुख के हस्ताक्षर
दिनांक के साथ  विभाग  / केंद्र

**PROFORMA**
**APPLICATION FOR THE BEST WORK IN HINDI**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **6** | CL, EL, HPL (Medical), CCL Availed during the reporting period | | |
| **7** | Mother Tongue | | |
| **B** | **Publications and or other work in Hindi** | | **90.0** |
| 1 | Papers/articles written in Hindi<br>For the first author 5.0 marks per article, 2.5 for co-author | | 15.0 |
| 2 | Books/Book chapters written in Hindi<br>Book-15marks<br>Book chapter 5 marks for each chapter as first author, 2.5 for others | | 15.0 |
| 3 | Thesis written in Hindi – 15.0 marks | | 15.0 |
| 4 | Papers in Hindi presented in workshops/conferences<br>5 marks for each presentation (Only for presenting author) | | 10.0 |
| 5 | Extension bulletins / Newsletters / Pamphlets / Newspaper articles / Other extension materials developed 2.0 marks for each | | 10.0 |
| 6 | Editor/Associate Editor of Hindi journal/magazine<br>Editor 5 marks<br>Associate editor 2.5 | | 10.0 |
| 7 | Radio programs / TV programs / Extension related lectures / Advocacy<br>2 Marks for each activity | | 10.0 |
| 8 | Awards in Hindi Pakhwada competitions 2.0 marks for first rank and 0.5 marks for other rank holders<br><br>Award for presentations in Hindi at conferences/ workshops etc. 3.0 marks each | | 6.0 |
| 9 | Hindi parangat/Praveenta examination passed 5.0 | | 5.0 |
| 10 | Hindi webpage maintenance and updation 5.0 marks | | 5.0 |
| 11 | Correspondence/File noting/ Any other activities in the Hindi language<br>Above 50 activity 10 marks. 25-50 5 Marks, 10-25 2.5 marks | | 10.0 |
| **C** | Write a note stating why you are the best for the award in Hindi work (not more than 350 words) | | |
| **D** | **Evaluation by Director** | | **10.0** |

| | | Grand Total | |
|---|---|---|---|
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |
| | **Signature of the Applicant with Date** | | |
| | **Recommendation & Signature of Head of Division/Centre with** | | |

**PROFORMA**
**APPLICATION FOR AWARD FOR PATENT /IPR / TECHNOLOGY GENERATION**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Candidate | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **6** | CL, EL, HPL(Medical), CCL Availed during the reporting period | | |
| **B** | Particulars of the Technology Generated /Commercialization/ Patented /varieties transferred | | 50.0 |
| C | Revenue generation up to 10000- 0.5 marks, 10000-50000 – 2.5 marks, 50000-250000 – 4.0 marks, 250000 and above 8.0 marks (as team leader) | | 20.0 |
| D | Evaluation by the Director | | 10.0 |
| | | **Grand Total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |
| | **Signature of the Applicant with Date** | | |
| | **Recommendation & Signature of Head of Division/Centre with** | | |

**PROFORMA**
**APPLICATION FOR THE AWARD FOR PUBLICATION OF THE YEAR**
**(HIGHESTIMPACT FACTOR)\***
**(01-04-2022 TO 31-03-2023)**

| | **Basic Details** | | **Score** |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name of the Applicant | | |
| **2** | Designation | | |
| **3** | Date of Joining CIFE | | |
| **4** | Qualification | | |
| **5** | Division/Centre/Section in which working | | |
| **B** | **Publication with the highest NAAS factor** | | **100.0** |
| 1 | Attach a copy of the published paper. (Publication should be during 01.04.2022 to 31.03.2023 | | |
| 2 | Give the Citation | | |
| 3 | Mention the citation number if any | | |
| 4 | Provide the Date of approval of PME Cell | | |
| 5 | **Grand Total** | | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |
| | **Signature of the Applicant with Date** | | |
| | **Recommendation & Signature of Head of Division/Centre with** | | |

\*To be considered for the award, the work should have been carried out in CIFE; the first Author should be the Faculty or the Student of, or the corresponding Author should be from CIFE

**PROFORMA**
**APPLICATION FOR THE BEST STUDENT OF YEAR**
**(01-04-2022 TO 31-03-2023)**

| | Basic Details | | Score |
|---|---|---|---|
| **A** | **Basic details** | | |
| **1** | Name and ID No. of the Student | | |
| **2** | Degree (MFSc/PhD), Discipline and Year | | |
| **3** | Date of Admission | | |
| **B** | **Academic** | | **60.0** |
| 1 | OGPA -9.5 and above 10.0 marks, OGPA 9.0 to 9.5- 8.0 marks, OGPA 8.5 to 9.0- 6 marks, 8.0 to 8.5- 4.0 marks and OGPA 7.5 to 8.0 2.0 marks | | 10.0 |
| 2 | Online courses completed 2.0 marks for 1 credit course | | 10.0 |
| 3 | Online certificate courses completed. 1.0 marks for each course completed | | 5.0 |
| 4 | Training programs attended (Except the field training) 3.0 marks for each training completed | | 9.0 |
| 5 | Seminar/Symposia/Workshop etc., attended 3.0 marks for each attended | | 9.0 |
| 6 | Research Publications/ Popular articles/Articles in student magazines/ Posters presented/Oral presentations in seminar/Extension materials published/Social media post related to fisheries and aquaculture with 100 or more views, etc. 5.0 marks for each paper as first/corresponding author, others 3 marks (Applicable only for Ph.D scholars) From Masters work. NAAS score of 10 (More) NAAS Score X 1.0 From PhD work NAAS score of 12 (More) NAAS Score X 1.0 NAAS Score 8-12- NAAS Score X 0.8 NAAS Score 6-8 then NAAS Score X 0.6 for each publication | | 15.0 |
| 7 | Participation in Division/Institute activities Association with the organizing various events like, seminar/symposium/Fish festival etc. 3.0 marks for each event associated Practical classes conducted- 1.0 marks for each class conducted (Maximum 5 marks). | | 10.0 |
| 8 | Best poster award/ Best stall/s Best presentation etc.in the events organized by Institutes/Universities/Colleges/Professional association 5.0 marks for the first prize, 3.0 marks for the second prize, 1.0 marks for the third prize for each award | | 10.0 |
| 9 | Any other significant achievements in academic/research not covered elsewhere with proof thereof 3.0 marks for each achievements | | 6.0 |
| **C** | **Co-Curricular / Extra Curricular Achievements** | | **25.0** |
| 1 | Participation in sports at Institute/Inter-university/National level and medals won Inter-university/National level: Gold Medal-5 marks, Silver Medal 3.0 marks, Bronze medal 2.0 marks | | 10.0 |

| | | |
|---|---|---|
| | Institute level: Gold Medal-3 marks, Silver Medal 2.0 marks, Bronze medal 1.0 marks | |
| 2 | Participation in literary events at Institute/Inter-University/National level and awards won<br>Inter-university/National level: Gold Medal-5 marks, Silver Medal 3.0 marks, Bronze medal 2.0 marks<br>Institute level: Gold Medal-3 marks, Silver Medal 2.0 marks, Bronze medal 1.0 marks | 10.0 |
| 3 | Cultural events at Institute/Inter-University/National level and awards won<br>Inter-university/National level: Gold Medal-5 marks, Silver Medal 3.0 marks, Bronze medal 2.0 marks<br>Institute level: Gold Medal-3 marks, Silver Medal 2.0 marks, Bronze medal 1.0 marks | 10.0 |
| 4 | Contributions in societal development/voluntary contributions(Blood donation camps, relief operations, awareness campaigns, Swachchata-abhiyan, etc.)<br>2.0 marks for each activity | 10.0 |
| 5 | Member of professional societies<br>2.0 marks for each  society | 6.0 |
| 6 | Member of student magazines, other committees of the Institute/Hostel etc<br>2.0 marks for each | 6.0 |
| 7 | Any other significant achievements not covered elsewhere with proof thereof<br>2.0 marks for each achievements | 4.0 |
| **D** | **Write a note stating why I am the best student of the year.** | |
| **E** | **Evaluation by the Head of the Division** | **5.0** |
| **F** | **Evaluation by the Director** | **10.0** |
| | **Grand total** | **100.0** |
| | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | |
| | **Signature of the Applicant with Date** | |
| | **Recommendation & Signature of Head of Division/Centre with** | |