

FORM GFR-16

[See Rule 286(1)]

CERTIFICATE OF TRANSFER OF CHARGE

Certified that I/we have in the **forenoon/afternoon** of this day respectively made over and received charge of _____ in pursuance of Notification No. _____, dated _____.

Relieved Officer:

Relieving Officer:

Signature _____

Signature : _____

Name: _____

Name _____

(Name in block letters)

(Name in block letters)

Designation: _____

Designation : _____

Station : _____

Station _____

Date : _____

Date : _____

(For use in Audit Office/PAO only)

Noted in A/R at page _____

SO/AAO/AO/PAO

Noted in A/R at page _____

SO/AAO/AO/PAO

Note: Separate certificate (as per form appended) also to be used where transfer/assumption of charge involves responsibilities for Cash Stores, etc.

Memo No. _____ : **Dated** _____

Copy to:-

- 1.
- 2.
- 3.
- 4.

Head Of Office