

PLEASE NOTE

- **Single PDF file including the Proforma, and Abstract to be made.**
- **Email the PDF to pmepublicationcell@cife.edu.in with the title, authors, and name, location and date of the National/ International/ Seminar/ Symposia/ Conference and requirement of funds if any, mentioned as text in the mail.**
- **This is to facilitate file preparation for eOffice. Thanks for your cooperation.**

ICAR - Central Institute of Fisheries Education
PanchMarg, Off Yari Road, Versova, Andheri (W), Mumbai - 400061

Proforma for forwarding research abstract in the seminar/symposia/conference etc.

Date _____

To
Head of the Division/Regional Station/In-charge,

Subject: Submission of abstract/full paper for presentation to the seminar/symposia/conference etc.

Madam/Sir,

I/we am/are enclosing herewith an abstract/full paper entitled
“ _____ ”with a
request that the permission may kindly be granted for submission of the same in the
“ _____ ”

National/International seminar/Symposia/Conference/others (to specify).

S.No	Item	Particulars
1	Date/Location/Venue of the symposium/seminar/conference etc:	
2	Dead line/last date of submission of abstract/full paper to the organizers:	
3	Name of the society/organization:	
4	Cost of travel/boarding & lodging/fee including registration fee borne by ICAR/Institute/organizer/sponsor/self:	
5	Whether care has been taken that the publication will not leave to premature discloser in case filing of patent is envisaged	Yes/No
6	Whether the issue of plagiarism has been taken care of	Yes/No
7	Whether all minimum requirements including format, conventions' (grammar and spelling) etc. for submission of manuscript have been taken care of	Yes/No

I/we certify that: i) The data/results/schemes/ideas given in the abstract/ paper is based entirely on the work of my/our research work and need not necessarily represent the views of the Institute/ICAR; and ii) Due credit of authorship has been given to each contributor of the abstract/paper.

Signature of Corresponding author

Signature of Co-authors:

Recommended and forwarded by the HoD/In-charge:

(Signature of the HoD/In-charge)

Attachment: Copy of abstract

PME Cell Reference No.