## **Proceeding**

Proceeding of the pre-bid meeting of JOB CONTRACT CELL meeting held on 05.09.2022 for Security Service at ICAR- CIFE, Mumbai.

A pre-bid meeting was held on 05.09.2022 at 15:00 hours in room no. 313, Main CIFE Campus under the Dr. N. K. Chadha, HoD(Aqua.) & Chairperson (JCC) & Shri. Rajeev Lal, (Joint Secretary) for discussion on tenders for the Providing Security services uploaded on CPP Portal vide tender ID No. 2022 DARE 709861 1dated: 02-Sep-2022.

The following members attended the meeting:

- 1. Dr. N. K. Chadha HoD (Aqua.) & Chairperson (JCC)
- 2. Shri. Rajeev Lal (Joint Secretary)
- 3. Dr. Subodh Gupta HoD (FNBP) & OIC (JCC), Member
- 4. Shri Sailesh Kasabe, FAO, Member
- 5. Shri Yogesh Pathare, A.O(JCC), Member
- 6. Mrs. Swati Suryakant Koli, AAO(JCC),I/C, Member Secretary

The representatives of the following three (3) Agencies participated in the pre-bid meeting:

- 1. Mr. Devdutt Kulkarni, M/s. Jagdamba Service Solution Pvt. Ltd. Mumbai.
- 2. Mr. Anupam Mishra, M/s. Oriental Integrated Facility Management Pvt. Ltd. Mumbai.
- 3. Mr. Ankita Jadhav, M/s. Singh Intelligence Security Pvt. Ltd. Mumbai

## Minutes of the meetings:

Following points were discussed and clarified;

- 1. Solvency certificate should be from reputed bank. Details of Solvency certificate are already given in tender document.
- 2. Monthly consolidated amount per month for providing security services on job contract basis at ICAR- CIFE, Mumbai campus and its regional centre may be provided, as asked in the tender.
- 3. Revised BOQ may be considered for submission of financial bid as ICAR- CIFE, regional centre, Motipur will also be included in revised BOQ.
- 4. The contractor service charges should not be negligible as per Govt. of India norms/guidelines.
- 5. Minimum wages rates applicable for the said job at ICAR-CIFE, Mumbai as per the Govt. of India norms may be considered.
- 6. Average amount turnover should be submitted for the given financial years.
- 7. The firm should attach experience of security services of minimum one crore amount value for any single work/ contract performed in a Govt. organizations. (Work experience of any one year of last 3 financial year in 2019-20,2020-21& 2021-22 may be submitted)

- 8. The selected agency shall employ agile physically fit and reliable security guards between 21 to 45 years of age, having minimum specified education qualifications (i.e. 8<sup>th</sup> std. complete). The security personnel deployed by the security agency may be preferably ex-serviceman of age group 21 to 45 years.
- 9. The security agency should pay the wages as per the minimum wages act to its the security guards deployed at the institute, on or before the 7<sup>th</sup> day after completion of each month without waiting for CIFE to make payment of bills submitted by the Agency for the said month.
- 10. Labour licence should be submitted for carrying out security services work from Appropriate Authority, Ministry of Labour, Govt. of India.

Swati Suryakant Koli AAO (JCC) Sailesh Kasabe Member Dr. Subodh Gupta OIC (JCC)

Yogesh Pathare A.O (JCC) Rajeev Lal (Joint Secretary)

N. K. Chadha Chairperson (JCC)