



भा.कृ.अनु.प.-केन्द्रीयमातिस्यकीशिक्षासंस्थान
ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION

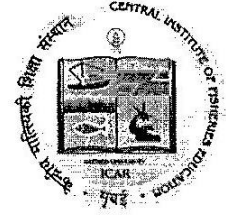
समतुल्यविश्वविद्यालय,कोलकाताकेंद्र

(Deemed University), Kolkata Centre

32-GN Block, Sector-V, Salt Lake City, Kolkata-700091

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Website: www.cife.edu.in



F.No.6-8/Works/Vehicle/CIFE/Kol/2019-20/1951

Dated: 24/2/2020

To

Web Site

Sub: Quotation for rate contract for hiring of vehicles (AC and Non-AC) at CIFE, Kolkata Centre.

Sir,

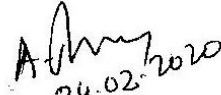
The Officer-in-Charge, ICAR-Central Institute of Fisheries Education(CIFE), Kolkata Centre, Kolkata-700091 invites sealed quotations from the reputed and registered firms for rate of hiring charges of different type of AC and non AC(List enclosed).The **Quotation must be submitted latest by : 1.00p.m. On 12th March, 2020**. The envelopes containing the quotation should be superscripted as " Rate contract for hiring of vehicles: and should be addressed to." The Officer-in-Charge, Central Institute of Fisheries Education, Salt Lake City, Kolkata – 700091". The sealed quotation may be dropped in the tender box placed in main office building, room no.9 during office hours or may be sent by speed post.

Terms &Condition:

1. The firm should be authorized Transport Agency having trade license. The Coper of trade license and other documents enclosed must be along with quotation failing which quotation will be rejected.
2. The rate contract will be valid for one year from the date of issue of work order, and no hike in the rate will be entertained, during the contract period.
3. Time and distance should be calculated from ICAR-CIFE campus and back to ICAR-CIFE campus.
4. No advances will be paid, in any case.
5. Toll tax, parking charge etc. will be paid by the Institute on submission of receipt along with the bill payment will not be made in absence of such receipt in any circumstances.
6. Vehicle provided on hire to the institute should be commercial vehicles and registered with the transport authority, Driver of such vehicle should have a valid driving licenses.
7. Payment will be made on monthly basis by crossed cheque or through e-payment as per rule on getting bill along with duty slips certified by the Officer who has used the vehicle.
8. The firm will have to provide vehicle at short notice. The itinerary may charge en-route on exigency; bill may be raised as per actual travel on certification from indenting/travelling official.
9. Cleanliness of Vehicles and its Condition should be excellent. The driver should be polite and well mannered.
- 10 The vehicle on requisition should reach to office in time. If the agency fails to provide the vehicles(s) so requisitioned, in time after receiving the massage, the institute reserves the rights to cancel the contract at any time without assigning any reason.
11. The institute shall not be responsible for any damage done to the vehicle during the period of hiring.

12. The successful bidder, who is awarded the work will have to deposit security money of Rs.5,000/- (Rupees Five thousand only) in the form of Demand Draft of any nationalized bank in favour of **"ICAR (CIFE) Sub unit Kolkata"** which is returnable without interest after satisfactory completion of the contract period.
13. Penalty etc. imposed by traffic police/department, will not be paid by this institute.
14. The applicable taxes will be deducted from yours bills as per Government of India guidelines.
15. Incomplete quotation, quotation received late/ that not in compliance with the terms & condition will be rejected.
16. The agency has to provide/arrange alternative facility for carrying of official in case of breakdown of vehicle on road.
17. Bill submitted by the agency should accompany the "Duty Slip "depicting out meter/in meter. Total run in Km and out time/n time; total duty period in hours duly signed by the indenting/availing officer.
18. Preference will be given to firms which have provided /providing vehicles on rate contract basis to reputed Central Govt. Organization.
19. The quotation document should be submitted along with all documentary proof/evidence, failing which the Quotation will be summarily rejected.
20. The Officer-in-Charge, ICAR,CIFE, Kolkata reserve the power to accept/reject any or all quotation received without assigning any reason whatsoever, the quotation in which any of the prescribed conditions are not fulfilled/incomplete in any respected are liable to be rejected.

Yours faithfully,


24.02.2020
In-Charge (Works)

CENTRAL INSTITUTE OF FISHERIES EDUCATION
(DEEMED UNIVERSITY, ICAR), KOLKATA-700091

THE RATE CONTRACT FOR HIRING OF VEHICLES (2019-20)

A) LOCAL TRIPS IN KOLKATA CITY ONLY

No.	Vehicle	Swift Dzire		Bus (32 seats)		Innova AC	Temp Traveller 17seats AC/Non-AC	Temp Traveller 26 seats AC/ Non-AC	Sumo AC/Non AC	Force Non AC
		AC	Non AC	AC	Non AC					
1.	10 Hours & 100 Kms within Kolkata City									
2.	Extra per Km above 100 Kms									
3.	Extra per Hours above 10 hours									
4.	Charges for half day (i.e 5hrs.and 50 Kms to be Treated as half day)									

B) OUT STATION TRIPS (I.E OUT SIDE KOLKATA CITY)

No.	Vehicle	Swift Dzire		Bus (32 seats)		Innova AC	Temp Traveller 17seats AC/Non AC	Temp Traveller 26 seats AC/ Non-AC	Sumo AC/Non AC	Force Non AC
		AC	Non AC	AC	Non AC					
1.	Minimum charges for out Station trip 1 day & minimum 250Kms									
2.	Per Kms Over & above 250 Kms									
3.	Out station Drivers Allowance									
4.	Overnight detention charges									

We agree to supply the vehicle in accordance with the specification mentioned above.

Date:

Seal:

Signature of the tendered