

## **ICAR- CENTRAL INSTITUTE OF FISHERIES EDUCATION**

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## **CIRCULAR**

It is observed that inspite of issuing several circulars, some of the officials are still found absent unauthorisedly which is viewed seriously by the Competent Authority.

All Head of Divisions/Section Incharges/ Controlling Officers are requested to inform the office whether any staff under them are absenting without prior approval or intimation so as to take necessary action.

This is issued with the approval of the Director.

Sr. Administrative Officer

## Distribution:

- 1. Head of Division /Section Incharges
- 2. Director Cell
- 3. Vigilance Officer
- 4. CFAO/All AAOs/AFAO
- 5. staff.all@cife.edu.in
- 6. Secretary, IJSC
- 7. Guard File