**Annexure-11**

**PROFORMA**

**APPLICATION FOR THE BEST WORK IN HINDI**

**(01-04-2022 TO 31-03-2023**)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Basic Details | | | Score | |
| A | Basic details | | | |
| 1 | Name of the Candidate |  | | |
| 2 | Designation |  | | |
| 3 | Date of Joining CIFE |  | | |
| 4 | Qualification |  | | |
| 5 | Division/Centre/Section in which working |  | | |
| 6 | CL, EL, HPL (Medical), CCL Availed during the reporting period |  | | |
| 7 | Mother Tongue |  | | |
| B | **Publications and or other work in Hindi** | | | **90.0** |
| 1 | Papers/articles written in Hindi  For the first author 5.0 marks per article, 2.5 for co-author | | | 15.0 |
| 2 | Books/Book chapters written in Hindi  Book-15marks  Book chapter 5 marks for each chapter as first author, 2.5 for others | | | 15.0 |
| 3 | Thesis written in Hindi – 15.0 marks | | | 15.0 |
| 4 | Papers in Hindi presented in workshops/conferences  5 marks for each presentation (Only for presenting author) | | | 10.0 |
| 5 | Extension bulletins / Newsletters / Pamphlets / Newspaper articles / Other extension materials developed 2.0 marks for each | | | 10.0 |
| 6 | Editor/Associate Editor of Hindi journal/magazine  Editor 5 marks  Associate editor 2.5 | | | 10.0 |
| 7 | Radio programs / TV programs / Extension related lectures / Advocacy  2 Marks for each activity | | | 10.0 |
| 8 | Awards in Hindi Pakhwada competitions 2.0 marks for first rank and 0.5 marks for other rank holders  Award for presentations in Hindi at conferences/ workshops etc. 3.0 marks each | | | 6.0 |
| 9 | Hindi parangat/Praveenta examination passed 5.0 | | | 5.0 |
| 10 | Hindi webpage maintenance and updation 5.0 marks | | | 5.0 |
| 11 | Correspondence/File noting/ Any other activities in the Hindi language  Above 50 activity 10 marks. 25-50 5 Marks, 10-25 2.5 marks | | | 10.0 |
| **C** | Write a note stating why you are the best for the award in Hindi work (not more than 350 words) | | |  |
| **D** | **Evaluation by Director** | | | **10.0** |
|  | **Grand Total** | | |  |
|  | I certify that the details provided in the Application Form refer to the work carried out by me and are true to the best of my knowledge | | |  |
|  | **Signature of the Applicant with Date** | | |  |
|  | **Recommendation & Signature of Head of Division/Centre with** | | |  |