



**ICAR-CENTRAL INSTITUTE OF FISHERIES EDUCATION**  
**(Deemed University), Kolkata Centre**  
**32-GN Block, Sector-V, Salt Lake City, Kolkata-700091**  
Tel: 033-23573893/7265/5269, Fax: 033-2357 3469/6197,  
Website: www.cife.edu.in



F.No.6-8/Works/Vehicle/CIFE/Kol/2016-17/127

Dated 21/4/2016

To  
Web

Sub: Quotation for rate contract for hiring of vehicles (AC and Non-AC) at CIFE, Kolkata Centre.

Sir,

The Officer-in-Charge, ICAR-Central Institute of Fisheries Education(CIFE), Kolkata Centre, Kolkata-700091 invites sealed quotations from the reputed and registered firms for rate of hiring charges of different type of AC and non AC(List enclosed).The **Quotation must be submitted latest by: 1.00 p.m. on 09th May, 2016**. The envelopes containing the quotation should be superscripted as " Rate contract for hiring of vehicles: and should be addressed to " The Officer-in-Charge, Central Institute of Fisheries Education, Salt Lake City, Kolkata – 700091". The sealed quotation may be deposited in the tender box placed in main office building, room no.9 during office hours or may be sent by speed post.

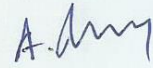
Terms &Condition:

1. The firm should be authorized Transport Agency having trade license. Copy of trade license must be along with quotation form failing which quotation will be rejected.
2. The rate contract will be valid for one year from the date of issue of work order, and no hike in the rate will be entertained, during the contract period.
3. Time distance should be calculated from CIFE campus and back to CIFE campus. No advance shall be paid.
4. Toll tax, parking charge etc. will be paid by the Institute on submission of receipt along with the bill number; payment will not be made in absence of such receipt in any circumstances.
5. Vehicle provided on hire to the institute should be commercial vehicles and registered with the transport authority, Driver of such vehicle should have a valid driving licenses.
6. Payment will be made on monthly basis by crossed cheque or through e-payment as per rule on getting bill along with duty slips certified by the Officer oOf the Office who has used the vehicle.
7. The firm will have to provide vehicle at short notice. The itinerary may charge en-rout on exigency; bill may be raised as per actual travel on certification from indenting/travelling official. Cleanliness of Vehicles and its Condition should be excellent. The Vehicle on requisition should be in time. The driver should be polite and well mannered.
8. The Institute shall not be responsible for any damage done to the vehicle during the period of hiring.
9. The successful bidder who is awarded the work order will have to deposit security money of Rs.5, 000/- (Rupees Five thousand only) in the form of Demand Draft of any nationalized bank in favour of "ICAR (CIFE) Sub unit Kolkata" which will be returnable without interest after satisfactory completion of the contract period.
10. Penalty etc. imposed by traffic police/department, will not be paid by this institute.
- 11The applicable taxes will be deducted from yours bills as per Government of India guidelines.
12. If the agency fails to provide the vehicles(S) so requisitioned, in time after receiving the massage, the institute reserves the rights to cancel the contract at any time without assigning any reason.

*A. J. M.*

13. Incomplete quotation, quotation received late/ that not in compliance with the terms & condition will be rejected.
14. The agency has to provide/arrange alternative facility for carrying of official in case of breakdown of vehicle on Road.
- 15 Bill submitted by the agency should accompany the "Duty Slip" depicting out meter/in meter. Total run inKm and out time/in time; total duty period in hours duly signed by the indenting/availing officer.
16. Annual turnover of firm must be minimum of Rs.1, 00,000/- (Rupees one lakh) with documentary proof.
17. Preference will be given to firms which have provided /providing vehicles as rate contract basis to reputed Central Govt. Organization.
18. The tender document should be submitted along with all documentary proof/evidence failing which the tender will be summarily rejected.
- 19-.The Officer in Charge, CIFE,has the power to accept/reject any or all quotation received without assigning any reason whatsoever ,All tenders in which any of the prescribed conditions are not fulfilled/incomplete in any respected are liable to be rejected.

Yours faithfully,



In-Charge (Works)

CENTRAL INSTITUTE OF FISHERIES EDUCATION (DEEMED UNIVERSITY, ICAR), KOLKATA-700091

THE RATE CONTRACT FOR HIRING OF VEHICLES (2016-17)

A) LOCAL TRIPS IN KOLKATA CITY ONLY

No.	Vehicle	Tata Indica/ Equivalent		Indigo / Equivalent		Scorpio/ Equivalent		Swift Dzire/ Equivalent		Tata Sumo / Equivalent		Winger / Equivalent		Travera/ Equivalent		Innova (A.C)
		AC	non- AC	AC	non AC	AC	non AC	AC	non-AC	AC	non AC	AC	non-AC	AC	non AC	
1.	8 Hours & 80 Kms within Kolkata City															
2.	Extra per Km above 80 Kms															
3.	Extra per Hours above 8 hours															
4	Charges for half day (i.e 4hrs.and 40 Kms to be Treated as half day)															

B) OUT STATION TRIPS (I.E OUT SIDE KOLKATA CITY

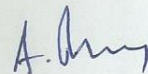
No.	Vehicle	Tata Indica/ Equivalent		Indigo / Equivalent		Scorpio/ Equivalent		Swift Dzire/ Equivalent		Tata Sumo / Equivalent		Winger / Equivalent		Travera/ Equivalent		Innova (A.C)
		AC	non- AC	AC	non AC	AC	non AC	AC	non-AC	AC	non AC	AC	non-AC	AC	non AC	
1.	Minimum charges for out Station trip 1 day & minimum 250Kms															
2.	Per Kms Over & above 250 Kms															
3.	Out station Drivers Allowance															
4	Overnight detention charges															

We agree to supply the vehicle in accordance with the specification mentioned above. This contract is a period of 1 year with effect from the date of issue of work order.

We hereby certify that we have taken steps to ensure that no person acting for us behalf will engage in bribery.

Date:

Seal:



Signature of the tenderer