



F. No. 13-11/Kultali/Sundarban/SCSP/SS/CIFE(KOL)/2025-26 ४९।

Dated: 01/12/2025

ABSTRACT ADVANCE SANCTION ORDER

Sanction of the Competent Authority is hereby conveyed for drawal of an abstract advance of Rs.1,35,500/- (Rupees One lakh thirty five thousand five hundred only) in the name of Dr.Sujata Sahoo, Senior Scientist, ICAR-CIFE, Kolkata Centre towards organizing training on "Modern methods of freshwater aquaculture" under SCSP during the month of 3-5 December, 2025 at Kultali, Sundarban, West Bengal during the financial year 2025-26.

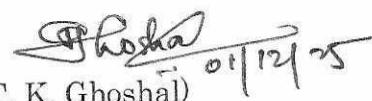
Sl. No.	Head of Expenditure	Rate (Rs.)
1.	TA charges Rs. 600/- x 100 farmers	60000.00
2.	Food and Refreshments Rs. 225/- x 100 nos. x 3 day	67500.00
3.	Miscellaneous expenses (Hall arrangement/rent, field visit, inaugural & valedictory programme etc.)	8000.00
		<b>Total Amount</b>
		<b>Rs.1,35,500.00</b>

Sanction accorded by Director dated 28/11/2025 under Note#14, Audit concurrence accorded by SR. FINANCE & ACCOUNTS OFFICER dated 26/11/2025 under Note #12 in the, E-office file No: 13-11/Kultali/Sundarban/SCSP/SS/CIFE(KOL)/2025-26 (Computer No. 404434).

Funds available under Institute Budget under OTHER ADMIN EXP (Excl TA)- subhead Other Administrative Expense (Teller Diamond Code - 118934) during CFY 2025-26.

The advance must be settled within 15 days after completion of work/event/training failing which the **Penal Interest @2%** over and above the interest payable on GPF shall be charge by the competent Authority.

The above advance may be utilized for the same purpose for which it is sanctioned and while incurring the expenditure the purchase procedure as in GFR 2017 may be followed and advance may be settled within 15 days after the completion of the said purpose.

  
 (T. K. Ghoshal) ०१/१२/२५  
 Head  
 ICAR-CIFE, Kolkata Centre

Distributions:

1. Dr. Sujata Sahoo, Senior Scientist, ICAR-CIFE, Kolkata Centre
2. DDO, ICAR-CIFE, Kolkata Centre.
3. Guard file.

प्रभुता / Head  
 भा.कृ.अनु.प.-केन्द्रीय मात्रियकी शिक्षा संस्थान कोलकाता केंद्र  
 ICAR-CIFE, Kolkata Centre  
 32-GN Block, Sector-V, Salt Lake City  
 कोलकाता-700 091 / Kolkata-700 091



F. No. 13-11/Kultali/Sundarban/SCSP/SS/CIFE(KOL)/2025-26-७९२-

Dated: 01/12/2025

To,  
 M/S Bristi Design N Printing  
 Ground floor, shop no: 03  
 Tegharia main road, Baguiati  
 Kolkata - 700157

Sub: Supply Order for Printing reg.

Sir,

As approved by the competent authority, you are requested to supply the following items immediately as per specifications given below. After completing the supply, raise bill in duplicate addressing to the Head, ICAR-Central Institute of Fisheries Education, Kolkata Centre, Salt Lake City, Kolkata- 700091 mentioning Order No. Challan No. for arrangement of payment. In the bill, Client details with address and **GST No.27AAAI1830P9ZB** must be mentioned. The work must be undertaken as soon as possible after receiving the supply order. Kindly acknowledge the receipt of this order.

Sl. No.	Description	Quantity	Rate	Amount
1.	Training Leaflet - I (2 or 3 fold) (Digital Print)	100 Pcs.	35.00 Per Pcs.	3,500.00
2.	Training Leaflet - II (2 or 3 fold) (Digital Print)	100 Pcs.	35.00 Per Pcs.	3,500.00
3.	Training Certificates (Digital Print)	100 Pcs.	30.00 Per Pcs.	3,000.00
			<b>TOTAL</b>	<b>10,000.00</b>
			<b>Add GST : 5%</b>	<b>500.00</b>
			<b>GRAND TOTAL</b>	<b>10,500.00</b>

Sl. No.	Description	Quantity	Rate	Amount
4.	Flex Banner - 1 Pcs. Qty. : 8 ft. x 3 ft. = 24 Sq.ft.	24 Sq.ft.	28.00 Per Sq.ft.	672.00
			<b>TOTAL</b>	<b>672.00</b>
			<b>Add GST : 18%</b>	<b>120.96</b>
			<b>GRAND TOTAL</b>	<b>792.96</b>
			<b>ROUNDED OFF</b>	<b>793.00</b>

Total amount is Rs.11,293/- (Rupees eleven thousand two hundred ninety three only)  
 The supply must be completed on or before 3<sup>rd</sup> December, 2025.

Yours faithfully,

*Suman Palma*

In-charge  
 (Store & Purchase)