Applications are invited for the five temporary Administrative Posts of LDCs under the category (UR, OBC, OBC-PH & ST) at C.I.F.E., Mumbai under administrative control of the Indian Council of Agricultural Research.

<table>
<thead>
<tr>
<th>Name of the posts and scale of pay</th>
<th>Qualifications</th>
<th>No. of posts &amp; Category</th>
<th>Age limit between 18-27 years</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lower Division Clerk PB-1 ₹ 5200-20200 + ₹ 1900/- (Grade Pay)</td>
<td>10th Class or equivalent qualification from a recognized Board or University and typing speed of 35 w.p.m. in English or 30 w.p.m. in Hindi on computer.</td>
<td>LDC (UR) – 01</td>
<td>Relaxable for Council’s employees upto 45 years as per orders / instructions issued by the ICAR</td>
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<td>LDC (OBC) – 02</td>
<td>Relaxable upto a maximum Three years.</td>
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<td>LDC (OBC-PH) – 01</td>
<td>The upper age limit will be relaxable upto a maximum Thirteen years.</td>
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<td>LDC (ST) – 01</td>
<td>Relaxable upto a maximum Five years.</td>
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</table>

Candidates may download the application and the instructions from the Institute website & submit the complete application form by post during office hours. The last date of submission of application is 2nd July, 2012.

Chief Administrative Officer
FORMAT OF THE APPLICATION

CENTRAL INSTITUTE OF FISHERIES EDUCATION
(Indian Council of Agricultural Research)
Panch Marg, Off.Yari Road, Mumbai – 400 061.
(Application should be filled up in his/her own legible handwriting by the candidate otherwise application will be treated as rejected)

Application for the post of__________________________

1. Name of Candidate (In Block Letters) :-------------------------------------------------------------

2. Father/Husband Name : -----------------------------------------------------------------------------

3. Category (General/ST/OBC/OBC-PH):---------------------------------------------------------------

4. Date of birth & Place :---------------------------------------------------------------------------

5. Age :------------------------------------------------------------------------------------------------

6. Sex (Male/Female) :--------------------------------------------------------------------------------

7. Nationality :----------------------------------------------------------------------------------------

8. Permanent Address :---------------------------------------------------------------------------------

9. Corresponding Postal address :---------------------------------------------------------------------
10. Educational Qualification (in chronological order)

<table>
<thead>
<tr>
<th>Sl. No.</th>
<th>Examination Passed</th>
<th>Board/University</th>
<th>Years of passing</th>
<th>Division &amp; %age of marks</th>
<th>Subject Passed</th>
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</table>

11. Detail of Experience, if any (particulars of all previous and present employment).

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<thead>
<tr>
<th>Sl. No.</th>
<th>Organization</th>
<th>Post held</th>
<th>Period From</th>
<th>To</th>
<th>Scale of Pay</th>
<th>Nature of duties performed</th>
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</table>

12. DD Number __________________ Date _____________ Amount ________________

13. Contact telephone Numbers (With STD Code) :-----------------------------------------------

14. Any other relevant information :------------------------------------------------------------

Declaration

I do hereby declare that all the statement made in this application are true, complete and correct to the best of my knowledge and belief. I understand and agree that in the event of any information being found false or incorrect/incomplete or ineligibility being detected at any time before or after selection/interview, my candidature is liable to be rejected. I shall be bound by the decision of the Director, C.I.F.E., Mumbai.

Date:-----------------

Place:--------------

(Signature of the Candidate)
General Instructions & Application format for the candidates:

1. The post is non-government under the Indian Council of Agricultural Research, which will be governed by New Pension Scheme introduced by Govt. of India w.e.f. 01.01.2004 mutatis mutandis and as amended from time to time.

2. The post is temporary but likely to continue.

3. A latest passport size photograph duly attested by a Gazetted Officer may be affixed on the application.

4. Crucial date for determining the age limit of candidates will be last date of receiving application.

5. **Candidates applying for the above post will have to give a declaration stating whether he/she is related to any employee of the Institute of the ICAR/ICAR HQs and, if so, name the persons and describe the nature of his/her relationship. (Proforma enclosed)**

6. Candidates serving in the Central/State Govt./undertaking autonomous bodies etc. Should apply through proper channel.

7. No TA/DA is admissible for attending written examination / interview to the candidates.

8. Application fee of **Rs.200/- (No fee for SC/ST candidates)** in the form of **Demand Draft** in favour of **ICAR Unit - CIFE, Mumbai** payable at **State Bank of India, Versova Branch (Code No. 3117), Mumbai.**

9. No correspondence will be entertained from the candidates in connection with the process of selection/interview/appointment. Canvassing in any form will be treated as disqualification.

10. Attested copies of Caste Certificate, Mark-Sheet and Experience certificates etc. should be attached alongwith application.

11. Application received after due date for any reason including postal delays will not be entertained.

12. The selected candidate will be posted at CIFE, Mumbai. However, they will be liable to serve in CIFE, Mumbai/Centres/other ICAR Institutes located anywhere in India.

13. The application duly completed in the prescribed format should reach to the **Chief Administrative Officer**, Central Institute of Fisheries Education, (Deemed University), I.C.A.R., (New Campus), Panch Marg, Off. Yari Road, Andheri (West), Mumbai – 400 061. **Name of the post should be specified in the front of the envelope clearly.**
Pro forma

(To be filled only by the Officials whose relatives have applied for the C.I.F.E. Post)

1. Name of the Staff/Official working at this Institute: ______________________

2. Designation: ______________________

3. Name of the Person applied for the post at this Institute: ______________________

4. Post applied at C.I.F.E. Mumbai: ______________________

5. Relationship with the staff/official of this Institute: ______________________

6. Signature: ______________________