



**ICAR: CENTRAL INSTITUTE OF FISHERIES EDUCATION  
(Deemed University)**

**Panch Marg, Off Yari Road, Versova,**

**Andheri (West), Mumbai:400061**

**Tel. No. 022:26361446/7/8, Website: <https://www.cife.edu.in>**

F.No.(46)/12-3/2026-27

Date: 23.10.2026

**Interview**

The interview in hybrid mode for the temporary positions of Young Professional-I (YP-I) and Young Professional-II (YP-II) in the Finance & Accounts Section is scheduled to be held on 6<sup>th</sup> November 2026, from 11:00 AM onwards, at ICAR-CIFE, New Campus, Yari Road, Versova, Mumbai.

The details are as follows:

| Sl. No. | Name of the Position          | No of Posts | Monthly Emolument  | Age                                                           | Qualification                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|---------|-------------------------------|-------------|--------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.      | Young Professional-I (YP-I)   | 01          | 30,000/- Per Month | Minium Age for YP-I is 21 years and Maximum Age is 45 years.  | B.Com/BBA/BBS (With minimum 60 % marks) from a recognized University/ college. (With minimum 1 year of experience in relevant field) Knowledge of Applications, virtual meeting platforms and computer skills (MS Word, Excel, PowerPoint. Tally. etc.) will be added advantage.                                                                                                                                                                                                                                                                                |
| 2.      | Young Professional-II (YP-II) | 01          | 42,000/- Per month | Minium Age for YP-II is 21 years and Maximum Age is 45 years. | B.Com/BBA, BBS (With minimum 60 % marks) from a recognized University/College and CA (ICWA)/ICWA (Inter)/CS (Inter) (With minimum one year of experience in relevant field) OR<br><br>B.Com/BBA/BBS (With minimum 60 % Marks) from a recognized University/College and MBA (Finance) or equivalent (with minimum 60% marks) from a recognized Institution (with minimum one year of experience in relevant field). Knowledge of IT applications, virtual meeting platforms and computer skills (MS word Excel PowerPoint, Tally, etc.) will be added advantage. |

## **Desired Qualification and duties of YP- I.**

The YP-1 will primarily assist in the financial and accounting work relating to ICAR-funded and externally funded projects, including:

- Project-wise maintenance of accounts for all ICAR-funded and externally funded projects.
- Maintenance of records of funds received, expenditure incurred and available balances under each project.
- Maintenance of project-wise vouchers and financial records.
- Preparation of Utilization Certificates (UCs) and expenditure statements relating to projects.
- Compilation and preparation of project-wise financial statements and other financial information.
- Providing necessary assistance in respect of audit, financial scrutiny and settlement of project-related financial matters.
- Maintenance and updating of digital records relating to project expenditure and accounts.
- Any other project-related financial and accounting work assigned from time to time.

## **Desired Qualification and duties of YP- II.**

The YP-2 will primarily assist in the regular financial and accounting activities of the Institute, including:

- Maintenance and updating of the Institute Cash Book.
- Handling and assisting in PFMS and PFMS Hybrid related work.
- Preparation of Monthly Bank Reconciliation Statements (BRS).
- Uploading/updating of NPS data and related financial records.
- Maintenance and updating of the Voucher Register.
- Maintenance of digital financial records and data in Excel sheets.
- Assistance in other regular Institute-level financial and accounting activities.

## **Terms and Conditions:**

1. Purely Contractual: The position of Young Professional (YP-I / YP-II) is strictly contractual, time-bound, non-regular, and co-terminus with the specific scheme, project, or operational requirement.
2. No Claim for Regularization: The engagement confers no right, title, or claim for regular appointment, absorption, permanent position, or continuation of service in ICAR or any of its constituent Institutes/Centres.
3. Initial Period: The initial engagement shall be for a period of one (1) year.
4. Maximum Duration: Engagement may be extended up to a maximum duration of three (3) years on a year-to-year basis (1 + 1 + 1 years) or co-terminus with the project duration, whichever is earlier.
5. Age Limit: The minimum age limit is 21 years and the maximum age limit is 45 years as on the date of application/interview.
6. Age Relaxation: Age relaxation for SC, ST, OBC, PwD, and other reserved categories shall be provided as per Government of India / ICAR rules.
7. Termination for Misconduct/Performance: ICAR-CIFE reserves the right to terminate the contract without notice or assigning reason if performance is unsatisfactory or in cases of breach of conduct, discipline, or concealment of facts.
8. Only the candidates who Fulfil the above conditions will be called for the Interview.
9. Selection of the candidate will be done through Academic Performance, Skill Sets and Performance during the Interview.

10. Decision of Director ICAR-CIFE, will be Final and bound in all aspects.

11. Interview can be postponed, rescheduled or cancelled during the recruitment process. Candidates will get notification about it in on priority.

Last date of submission of the Applications is 04.11.2026. Candidates may submit their applications to CIFE Audit Section [audit@cife.edu.in](mailto:audit@cife.edu.in) On or before 04.11.2026.



Swati S. Koli  
Assistant Administrative Officer (Estt.)